



Charter School for Applied Technologies
Required Enrollment Documents

For Students accepted into Kindergarten:

The following documents are required when you come to complete the Enrollment Packet:

(You will not be given an enrollment packet if you do not have all required documents when you come)

- The student’s Birth Certificate or Permanent Resident Card (Green Card)
- The student’s Immunization Record
- Two (2) proofs of residence: **Acceptable:** Utility bill(s) indicating service address, lease agreement, mortgage statement, notarized landlord affidavit, property tax bill, homeowner’s/renter’s insurance statement, DSS landlord statement. **Not acceptable:** Driver’s license, car insurance, credit card or medical bills, any document that does not prove physical residence.

Please bring these additional documents only if they apply:

- The student’s most recent report card/progress report, if student attended Pre-K
- If the student has an IEP, please bring a copy
- If there are custody/guardian documents, please bring a copy

For Students accepted into Grades 1 through 9:

The following documents are required when you come to complete the Enrollment Packet:

(You will not be given an enrollment packet if you do not have all required documents when you come)

- The student’s Birth Certificate or Permanent Resident Card (Green Card)
- The student’s Immunization Record
- Two (2) proofs of residence: **Acceptable:** Utility bill(s) indicating service address, lease agreement, mortgage statement, notarized landlord affidavit, property tax bill, homeowner’s/renter’s insurance statement, DSS landlord statement. **Not acceptable:** Driver’s license, car insurance, credit card or medical bills, any document that does not prove physical residence.
- The student’s most recent report card or progress report

Please bring these additional documents only if they apply:

- If the student has an IEP, please bring a copy
- If there are custody/guardian documents, please bring a copy

For Students accepted into Grades 10 through 12:

The following documents are required when you come to complete the Enrollment Packet:

(You will not be given an enrollment packet if you do not have all required documents when you come)

- The student’s Birth Certificate or Permanent Resident Card (Green Card)
- The student’s Immunization Record
- Two (2) proofs of residence: **Acceptable:** Utility bill(s) indicating service address, lease agreement, mortgage statement, notarized landlord affidavit, property tax bill, homeowner’s/renter’s insurance statement, DSS landlord statement. **Not acceptable:** Driver’s license, car insurance, credit card or medical bills, any document that does not prove physical residence.
- The student’s most recent report card **and** high school transcript (unofficial transcript is acceptable)

Please bring these additional documents only if they apply:

- If the student has an IEP, please bring a copy
- If there are custody/guardian documents, please bring a copy