

Charter School *for*  
Applied Technologies  
*2020-2021 School Year*



# AUGUST 2020

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday																																																																																				
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9	10	11 Board Meeting - 4:30 p.m.	12	13	14	15																																																																																				
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23	24	25	26	27	28	29																																																																																				
30	31 All Students K-12 Report				<div>July 2020</div> <table> <tr><td>S</td><td>M</td><td>T</td><td>W</td><td>T</td><td>F</td><td>S</td></tr> <tr><td></td><td></td><td></td><td>1</td><td>2</td><td>3</td><td>4</td></tr> <tr><td>5</td><td>6</td><td>7</td><td>8</td><td>9</td><td>10</td><td>11</td></tr> <tr><td>12</td><td>13</td><td>14</td><td>15</td><td>16</td><td>17</td><td>18</td></tr> <tr><td>19</td><td>20</td><td>21</td><td>22</td><td>23</td><td>24</td><td>25</td></tr> <tr><td>26</td><td>27</td><td>28</td><td>29</td><td>30</td><td>31</td><td></td></tr> </table>	S	M	T	W	T	F	S				1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31		<div>September 2020</div> <table> <tr><td>S</td><td>M</td><td>T</td><td>W</td><td>T</td><td>F</td><td>S</td></tr> <tr><td></td><td></td><td></td><td>1</td><td>2</td><td>3</td><td>4</td></tr> <tr><td>5</td><td>6</td><td>7</td><td>8</td><td>9</td><td>10</td><td>11</td></tr> <tr><td>12</td><td>13</td><td>14</td><td>15</td><td>16</td><td>17</td><td>18</td></tr> <tr><td>19</td><td>20</td><td>21</td><td>22</td><td>23</td><td>24</td><td>25</td></tr> <tr><td>26</td><td>27</td><td>28</td><td>29</td><td>30</td><td></td><td></td></tr> </table>	S	M	T	W	T	F	S				1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30		
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# SEPTEMBER 2020

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6	7 <b>School Closed K-12</b> <i>Labor Day</i>	8 Board Meeting - 4:30 p.m.	9	10	11	12																																																																																											
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# OCTOBER 2020

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8	9	10 Board Meeting - 4:30 p.m.	11 School Closed K-12 Veterans Day	12	13	14																																																																																				
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29	30				<div>October 2020</div> <table> <tr><td>S</td><td>M</td><td>T</td><td>W</td><td>T</td><td>F</td><td>S</td></tr> <tr><td></td><td></td><td></td><td></td><td>1</td><td>2</td><td>3</td></tr> <tr><td>4</td><td>5</td><td>6</td><td>7</td><td>8</td><td>9</td><td>10</td></tr> <tr><td>11</td><td>12</td><td>13</td><td>14</td><td>15</td><td>16</td><td>17</td></tr> <tr><td>18</td><td>19</td><td>20</td><td>21</td><td>22</td><td>23</td><td>24</td></tr> <tr><td>25</td><td>26</td><td>27</td><td>28</td><td>29</td><td>30</td><td>31</td></tr> </table>	S	M	T	W	T	F	S					1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	<div>December 2020</div> <table> <tr><td>S</td><td>M</td><td>T</td><td>W</td><td>T</td><td>F</td><td>S</td></tr> <tr><td></td><td></td><td>1</td><td>2</td><td>3</td><td>4</td><td>5</td></tr> <tr><td>6</td><td>7</td><td>8</td><td>9</td><td>10</td><td>11</td><td>12</td></tr> <tr><td>13</td><td>14</td><td>15</td><td>16</td><td>17</td><td>18</td><td>19</td></tr> <tr><td>20</td><td>21</td><td>22</td><td>23</td><td>24</td><td>25</td><td>26</td></tr> <tr><td>27</td><td>28</td><td>29</td><td>30</td><td>31</td><td></td><td></td></tr> </table>	S	M	T	W	T	F	S			1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31		
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# DECEMBER 2020

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<small>November 2020</small> <small>S M T W T F S</small> 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	<small>January 2021</small> <small>S M T W T F S</small> 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	1	2	3	4	5
6	7	8 Board Meeting - 4:30 p.m.	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23 Family Support Center Closed School Closed K-12 Winter Recess	24	25	26
27	28 Family Support Center Closed School Closed K-12 Winter Recess	29	30	31		

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# JANUARY 2021

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# FEBRUARY 2021

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1  <b>No School K-12</b> <i>Professional Development Day</i>	2	3	4	5	6
7	8	9  Board Meeting - 4:30 p.m.	10	11	12	13
14	15	16	17	18	19	20
	<b>Family Support Center Closed</b> <b>School Closed K-12</b> <b>School Closed K-12 - Winter Recess</b> <i>Presidents' Day</i>					
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# MARCH 2021

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1	2	3	4	5	6
7	8	9 Board Meeting - 4:30 p.m.	10	11	12	13
14	15	16	17	18	19 No School K-12 Professional Development Day	20
21	22	23	24	25	26	27
28	29	30	31		February 2021 S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28	April 2021 S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30

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# APRIL 2021

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Please visit [www.csat-k12.org](http://www.csat-k12.org) for updated event information.

# MAY 2021

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Please visit [www.csat-k12.org](http://www.csat-k12.org) for updated event information.

# JUNE 2021

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Please visit [www.csat-k12.org](http://www.csat-k12.org) for updated event information.

# JULY 2021/AUGUST 2021

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
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## MESSAGE FROM THE SUPERINTENDENT

To the CSAT Community -  
The Charter School for Applied Technologies has spent much of the summer of 2020 preparing for the safe

reopening of school since our extended closure due to COVID-19.

As you know, this year's pandemic has caused significant changes to the way we are educating our children, including our mid-August decision to begin the year with full remote instruction for all students through October 30. Most of the information presented in this calendar pertains to in-person attendance for students including meals, dress code, and when to keep your child home in the event of an illness. We are sending this information home with the hope that our future includes a return to traditional in-classroom instruction.

CSAT will monitor the situation to determine how instruction will be delivered beyond our first marking period. We will continue to take into consideration our stakeholder feedback, and as we did before, we will make decisions based on the best interest of our students, our staff and our families. I encourage you to visit our website which is continuously updated and contains important announcements about reopening, including meal distribution information, updates by building and resources for remote learning.

We look forward to the day we can see our students and families in person. Until then, be safe and stay healthy.

Best,

Andrew J. Lyle

## BOARD OF TRUSTEES

One of CSAT's greatest assets is the vision, strength and cohesion of its board. The trustees provide oversight and leadership in many areas including long-term planning, finance, and construction.

### BOARD MEMBERS

David Quackenbush, *President*

Joseph Berti, *Vice President*

John Cinquino, *Treasurer*

Karen Kelley, *Secretary*

Michael Keller

Kenneth Robinson

Lisa Smith

Ian Donnelly

Andrea Pasioka

Michael Stevens

Danielle Salasavage, *Parent Representative*

Regularly scheduled school board meetings are open to the public and begin at 4:30 p.m. Call 876-7505 to confirm meeting location and dates.

### MEETING DATES

August 11

September 8

October 13

November 10

December 8

January 12

February 9

March 9

April 13

May 11

June 8

June 22

**MEETINGS  
BEGIN AT  
4:30 p.m.**

317 Vulcan Street  
Buffalo, New York  
14207

# EMERGENCY COMMUNICATIONS

CSAT takes emergency preparedness very seriously. We have a comprehensive school-wide emergency response plan that assists our staff and public safety partners to respond swiftly should an emergency occur.

In the event of a lockdown, lockout, an off-site evacuation procedure or drill, or a school closing, a school administrator will send a *One Call Now* voice message with information and instructions, if needed. Also, CSAT's website will have up-to-date information.

## BY DEFINITION

These terms are used by school officials during an emergency situation to inform staff, students, and parents of the appropriate response actions that should take place.

Visit [www.csat-k12.org/safety](http://www.csat-k12.org/safety) for more information on safety.

## SHELTER IN PLACE

May occur during a medical or police emergency, or a chemical threat outside. Students and staff are not allowed in hallways and cannot leave their respective rooms. Classroom activities continue but no activity allowed in the hallways, including transitions.

## LOCKOUT

Is a response to an actual or potential threat from outside of the school building. This could be related to criminal activity or a fire nearby. All doors and windows are locked, and no person is allowed in or out of the building. All activities within the building, including transition to classes, continue as normal.

## LOCKDOWN

Is initiated when there is an actual or imminent threat in which students should be kept in locked rooms within the school building. This may occur if there is an intruder in the building, a hostage situation or biological threat. Students are kept in locked rooms with zero classroom or hallway activity until notified otherwise by emergency responders or law enforcement personnel.

## EVACUATION

Each building has procedures for a partial or complete evacuation, including a designated safe location to which students and staff may be transported. If students are not released from the off-site location, parents will be directed where to pick up their children and will be required to sign out their child. A student will be released only to an adult with proper identification and who is documented as an emergency contact.

## CHILD ABUSE HOTLINE

Section 409-1 of the New York Education Law, which became effective January 17, 2017, requires schools to post English and Spanish information for the toll free number operated by the New York State Office of Child and Family Services. Should you suspect or have knowledge that you or a child is being abused or maltreated report it immediately by contacting:

OCFS WEBSITE: <http://ocfs.ny.gov/main/cps>  
TOLL-FREE: 1-800-342-3720

If you believe that a child is in immediate danger, call 911 or your local police department.

**TOLL-FREE  
HOTLINE**  
**1-800-342-3720**

# FAMILY SUPPORT CENTER

The Family Support Center's (317 Vulcan St.) goal is to foster family communication and well-being, healthy youth development and success in school. In order to accomplish this, there is a spectrum of services available, including:

- Individual and Family Counseling
- Support Groups
- Parenting Groups
- Referrals and Information to Outside Community Resources
- Restorative Justice/Mediation

For questions, or to make an appointment, contact Family Support Center Director Michael Walter at 871-7400 ext. 4106.

Other services available at the Center include uniform purchases, Transportation and Enrollment Offices.

## TRANSPORTATION SERVICES

Where your student's District of Residence provides transportation, the District of Residence is responsible for the safety of your student and all students riding their school buses. The District of Residence has the right to regulate students' conduct on the bus for the safety of all, via its Code of Conduct.

Each CSAT student must familiarize himself/herself with their District of Residence's Code of Conduct and comply with its requirements. Each District makes its Code of Conduct publicly available - usually found on that District's website.

If you cannot find your District of Residence's Code of Conduct, please call the Superintendent's office of your District of Residence. CSAT's Code of Conduct is available on our website:

[www.csat-k12.org](http://www.csat-k12.org).



## BULLY STOP

CSAT is committed to making our school a safe place for all students. As a part of that commitment, bullying - in any form - is not tolerated. **The best way to prevent bullying is to report it when it occurs.** Our website offers an easy and anonymous way to report bullying. Each reported incident is taken seriously and is investigated by staff. If you have an incident to report, visit our website at [www.csat-k12.org](http://www.csat-k12.org), and click on the Bully STOP link.

## INFORMATION DISCLOSURE

Under New York State law, CSAT can release personally identifiable information ("directory information"), but does so on a limited basis, without prior written consent. Limited Directory Information Disclosure means that CSAT may limit disclosure of its designated directory information to specific parties or specific purposes, or both.

Items typically released includes honor roll lists, displays of individual art work, or student information to school approved fundraising groups. **CSAT will not** disclose Directory Information to outside vendors for commercial purposes.

Directory information includes:

- Name
- Date of Birth
- Address
- Place of Birth
- E-mail Address
- Weight/Height (for Athletic Teams)
- Grade Level
- Participation in Sports/Activities
- Dates of Attendance
- Honors/Awards

\* Directory information **does not** include social security number or student's identification number.

If you do not want CSAT to disclose directory information from your child's educational records to any parties for any purposes, other than those required by law without your prior written consent, you must notify the Building Principal in writing by October 1st or within 20 days of your child's enrollment.



# DRESS CODE

Dress code shirts and fleeces can be purchased at the Family Support Center.

Cash and carry, no pre-orders; cash or money orders only. To view the complete Dress Code Policy and uniform pricing, please visit [www.csat-k12.org](http://www.csat-k12.org).

## K-12

- School-issued, collared, yellow polo shirt.
- If undershirt is worn, it must be white.
- School-issued fleece or a solid navy blue or black knit sweater may be worn over the polo.
- Properly sized (*must be firm around waistline*) navy or black dress pants.
- If belt is worn, it must be brown or black. No decorative buckles allowed.
- Ladies can also wear knee-length skirts and navy or black capri-style pants or shorts which may be worn from August - October 1 and May 1 - June.
- Gentlemen can also wear navy or black shorts from August - October 1 and May 1 - June.
- Footwear should consist of black dress shoes with a hard rubber sole and closed toe and heel or all black sneakers. No Multicolored sneakers, work or military boots, flip-flops/sandals or winter boots including Uggs, Timberland, etc.
- Head wear may be worn for religious purposes only.
- Hair colors, other than natural colors are not permitted.
- No wearing of any headphones.
- Clothing should be neat, clean, in good repair and neither too short/long, too tight, nor too revealing.
- Reasonably sized purses that are not disruptive to the classroom environment are acceptable.

## JEWELRY WEAR (ALL STUDENTS)

- Students are allowed to wear one pair of stud earrings in their ears, and a wrist watch (*excluding Smart watches*). The wearing of any other jewelry is prohibited. Clear, plastic piercing retainers may be worn if they remain flush with the skin. Retainers can be purchased from administration.
- Outdoor attire (including hats, jackets, scarfs, etc) will not be worn in school and should remain in student's locker throughout the day.
- No wearing of hooded sweatshirts, with or without a CSAT logo.

## SHORT SLEEVE POLO

<b>Youth</b>	<b>\$10.<sup>00</sup></b>	<i>XS, SM, MED, LRG, XLRG</i>
<b>Women's</b>	<b>\$11.<sup>00</sup></b>	<i>SM, MED, LRG, XLRG</i>
	<b>\$13.<sup>00</sup></b>	<i>2XLRG</i>
<b>Men's</b>	<b>\$11.<sup>00</sup></b>	<i>SM, MED, LRG, XLRG</i>
	<b>\$13.<sup>00</sup></b>	<i>2XLRG</i>
	<b>\$15.<sup>00</sup></b>	<i>3XLRG</i>

## LONG SLEEVE POLO

<b>Youth</b>	<b>\$13.<sup>00</sup></b>	<i>XS, SM, MED, LRG, XLRG</i>
<b>Women's</b>	<b>\$17.<sup>00</sup></b>	<i>SM, MED, LRG, XLRG</i>
	<b>\$19.<sup>00</sup></b>	<i>2XLRG</i>
<b>Men's</b>	<b>\$17.<sup>00</sup></b>	<i>SM, MED, LRG, XLRG</i>
	<b>\$19.<sup>00</sup></b>	<i>2XLRG</i>
	<b>\$21.<sup>00</sup></b>	<i>3XLRG</i>

## FLEECE JACKETS

<b>Youth</b>	<b>\$20.<sup>00</sup></b>	<i>XS, SM, MED, LRG</i>
<b>Adult</b>	<b>\$20.<sup>00</sup></b>	<i>SM, MED, LRG, XLRG</i>
	<b>\$22.<sup>00</sup></b>	<i>2XLRG</i>

# FOOD SERVICES

The Food Services Department strives to provide nutritious meals for students. Students are not allowed to charge meals or single items; cash or money order (made out to CSAT) are the only acceptable forms of payment. **All students receive free breakfast and lunch each day.** All meals include milk and fruit.

**Milk 50¢ • Fruit/Yogurt 50¢ • Ice Cream Cup 50¢**  
**Slushy 50¢ • Juice 45¢ • Adult Lunch \$4.25**

**Seasonal for High School Only**  
**Soup \$1.00 • Fruit Smoothie \$1.00**

# HEALTH OFFICES

CSAT's caring and professional nurses are available to students, staff and parents each and every day during regular school hours.

## PHYSICALS

The following students are required to have a current physical on file in the Health Offices:

- All new students
- Current students in grades K, 1, 3, 5, 7, 9 and 11
- Students participating in or trying out for athletics \*\*

The Health Appraisal form can be found on the website at [www.csat-k12.org](http://www.csat-k12.org). The form should be given to your physician and filled out completely. It should also include the physician's name and phone number for verification. Also, students are required to hand in dental records.

\*\* Students wishing to take part in athletics also require a parent-signed updated health history sheet. This form is provided to pupils by their coaches or downloaded from the school website. If your child is playing more than one sport during the school year, they need to fill out a Health History Update form within 30 days of the start of tryouts for the second sport.

## WHEN TO KEEP YOUR CHILD HOME

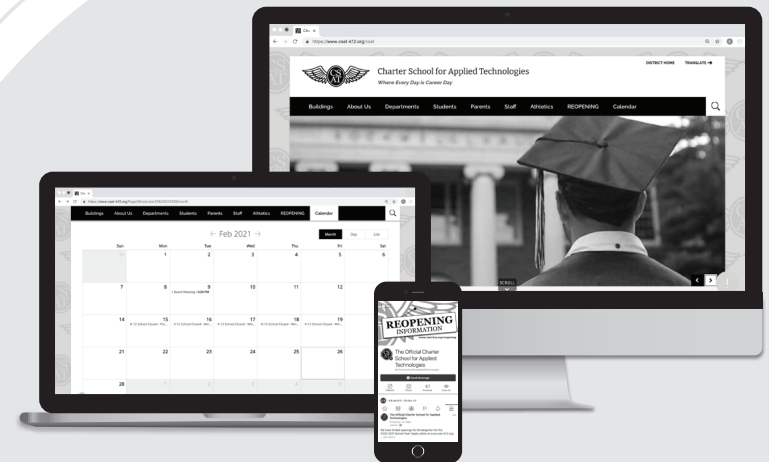
If your child has two or more of the following symptoms: fever of 100 degrees or more, cough, sore throat, vomiting, diarrhea, body aches, lack of energy, or decreased appetite, you should:

- Keep him/her home from school.
- See your health care provider.
- Consider calling 911 if he/she has difficulty breathing, appears confused, becomes ill very quickly, or becomes unresponsive.
- Have him/her stay home until they no longer feel sick and have been fever free for 24 hours without use of a fever-reducing medication.

For more information about immunizations, health and medication forms, health screenings and the services the nurses provide to the school community, go to [www.csat-k12.org/healthoffice](http://www.csat-k12.org/healthoffice).

## SNOW DAYS

Official closing information will be posted on the front page of the school's website [www.csat-k12.org](http://www.csat-k12.org). On snowy or stormy days, you may also refer to **WGRZ** (Channel 2), **WIVB** (Channel 4), **WKBW** (Channel 7) or **WBEN** Radio 930 AM for closing information.



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# [www.csat-k12.org](http://www.csat-k12.org)

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The website is updated regularly and should be your first stop for official information.

# DIRECTORY

## ADMINISTRATION

SUPERINTENDENT/CEO: ANDREW LYLE ..... (716) 876-7505 EXT. 1229  
DEPUTY SUPERINTENDENT/COO: GARRICK LOVERIA ..... (716) 876-7505 EXT. 2105  
CHIEF TECHNOLOGY OFFICER: ROBERT SHANNON ..... (716) 876-7505 EXT. 4114  
CHIEF FINANCIAL OFFICER: TANYA MOORE ..... (716) 876-7505 EXT. 5104  
CHIEF INFORMATION OFFICER: MELINDA CEBULSKI ..... (716) 876-7505 EXT. 4123  
DIRECTOR OF CURRICULUM & INSTRUCTION: NADINE WILLIAMSON ..... (716) 876-7505 EXT. 4124  
DIRECTOR OF PUPIL SERVICES: LINDSEY DUST ..... (716) 876-7505 EXT. 4125  
DIRECTOR OF SPECIAL EDUCATION: CARRIE SHANNON ..... (716) 876-7505 EXT. 1141  
DIRECTOR OF COMMUNICATIONS: LORI ALLAN ..... (716) 876-7505 EXT. 5120  
DIRECTOR OF ATHLETICS: LINDSEY BERGMAN ..... (716) 871-7400 EXT. 3166

## K-5/ELEMENTARY SCHOOL

PRINCIPAL: SUSAN JUREWICZ ..... (716) 876-7505 EXT. 1146  
ASSISTANT PRINCIPAL: MADELEINE FIERSTEIN ..... (716) 876-7505 EXT. 1331  
DEAN OF STUDENTS: DEREK MEARS ..... (716) 876-7505 EXT. 2215  
MAIN OFFICE ..... (716) 876-7505 EXT. 0  
HEALTH OFFICE ..... (716) 876-5845

## 6-8/MIDDLE SCHOOL

PRINCIPAL: ANTHONY FAVATA ..... (716) 710-3065 EXT. 8128  
ASSISTANT PRINCIPAL: MICHELE FIORELLA ..... (716) 710-3065 EXT. 8108  
DEAN: JARED LINCOURT ..... (716) 710-3065 EXT. 8129  
MAIN OFFICE ..... (716) 710-3065 EXT. 0  
HEALTH OFFICE ..... (716) 710-3066

## 9-12/HIGH SCHOOL

PRINCIPAL: ANN MORGANTE ..... (716) 871-7400 EXT. 3116  
ASSISTANT PRINCIPAL: BRETT LUTTERBEIN ..... (716) 871-7400 EXT. 3114  
DEAN: JOSHUA KOSZUTA ..... (716) 871-7400 EXT. 3164  
MAIN OFFICE ..... (716) 871-7400 EXT. 0  
HEALTH OFFICE ..... (716) 871-7409

## FAMILY SUPPORT CENTER

DIRECTOR OF FAMILY SUPPORT AND ENGAGEMENT: MICHAEL WALTER ..... (716) 871-7400 EXT. 4106  
COORDINATOR OF FAMILY SUPPORT: JOSEPH CICATELLO..... (716) 871-7400 EXT. 4199  
ENROLLMENT COORDINATOR: SUE BILQUIN ..... (716) 871-7400 EXT. 4120  
TRANSPORTATION COORDINATOR: KAREN GOULD ..... (716) 871-7400 EXT. 4118  
ENROLLMENT CLERK: STACEY KELLAR ..... (716) 871-7400 EXT. 5105



If you  
have had any  
change to  
your contact  
information,  
please contact  
Stacey Kellar



Charter School for Applied Technologies  
2303 Kenmore Avenue  
Buffalo, New York 14207

NONPROFIT ORG.  
U.S. POSTAGE PAID  
CHARTER SCHOOL  
FOR APPLIED  
TECHNOLOGIES  
PERMIT NO. 1111

[www.csat-k12.org](http://www.csat-k12.org)



**Charter School for  
Applied Technologies**  
*Where Every Day is Career Day.*

**Elementary**

2303 Kenmore Avenue  
Buffalo, New York 14207  
(716) 876-7505



**Middle**

24 Shoshone Street  
Buffalo, New York 14214  
(716) 710-3065



**High**

2245 Kenmore Avenue  
Buffalo, New York 14207  
(716) 871-7400



**Family Support Center**

317 Vulcan Street  
Buffalo, New York 14207  
(716) 871-7400

