



# Entry 1 School Information and Cover Page

Created: 07/27/2018 • Last updated: 08/01/2018

Please be advised that you will need to complete this cover page (including signatures) before all of the other tasks assigned to you by your authorizer are visible on your task page. While completing this task, please ensure that you select the correct authorizer (**as of June 30, 2018**) or you may not be assigned the correct tasks.

**a. SCHOOL NAME** CS FOR APPLIED TECHNOLOGIES (REGENTS)

(Select name from the drop down menu)

**b. CHARTER AUTHORIZER (As of June 30th, 2018)** Regents-Authorized Charter School

(For technical reasons, please re-select authorizer name from the drop down menu).

**c. DISTRICT / CSD OF LOCATION** Kenmore-Tonawanda

## d1. SCHOOL INFORMATION

	PRIMARY ADDRESS	PHONE NUMBER	FAX NUMBER	EMAIL ADDRESS
	2303 Kenmore Avenue Buffalo, NY 14207			

## d2. PHONE CONTACT NUMBER FOR AFTER HOURS EMERGENCIES

Contact Name	Tanya Moore
Title	Chief Financial Officer
Emergency Phone Number (###-###-####)	

**e. SCHOOL WEB ADDRESS (URL)** [www.csat-k12.org](http://www.csat-k12.org)

**f. DATE OF INITIAL CHARTER** 01/2001

**g. DATE FIRST OPENED FOR INSTRUCTION** 08/2001

# h1. APPROVED SCHOOL MISSION (Regents, NYCDOE, and Buffalo BOE authorized schools only)

## MISSION STATEMENT

To provide an excellent academic education with skill sets relevant to careers in applied technologies. We will lay a foundation for –

- Industry Partnership
- Family Participation
- Pride and Success through Craftsmanship

# h2. KEY DESIGN ELEMENTS (Regents, NYCDOE, and Buffalo BOE authorized schools only)

KEY DESIGN ELEMENTS (Brief heading followed by a description of each Key Design Elements (KDE). KDEs are those general aspects of the school that are innovative or unique to the school’s mission and goals, are core to the school’s overall design, and are critical to its success. The design elements may include a specific content area focus; unique student populations to be served; specific educational programs or pedagogical approaches; unique calendar, schedule, or configurations of students and staff; and/or innovative organizational structures and systems.

Variable 1	A Focus on Learning - CSAT does not rely on compliance with a specific way of delivering instruction (a focus on teaching) and/or using only a specific set of materials/programs in order to ensure progress. The school relies on analyzing the outcomes (learning) to select a great variety of inputs (teaching). After teams select the essential learning and agree on a common evidence of learning, individual teachers are allowed a great deal of latitude in the delivery of instruction, provided that all techniques and methods are scrutinized once the assessment data is available. In other words, the effective practices are not predetermined but they become evident upon data analysis.
Variable 2	A School Organized for Every Student's Success - the school is comprised of highly effective same-grade level teams in grades K-6 and subject area teams in grades 7-12 who meet daily and perform as professional learning teams.
Variable 3	A Better Use of Time - For all grades, the school day is one hour longer than in conventional schools. In addition, students will attend approximately 188 days per school year. A variety of after school activities and academic programs will be offered.
Variable 4	A Rich and Challenging Curriculum - the curriculum is built around five domains: humanities and the arts, mathematics and science, character and ethics, practical arts and skills, and physical fitness and health. Common Core aligned, high standards of achievement have been developed for each

	domain.
Variable 5	Professional Development in the Context of the Team Work - following a focus on learning, teachers are empowered to request professional development help at the moment they identify the need rather than being mandated to participate in imposed focus on teaching experiences.
Variable 6	Assessment that Provides Accountability - student progress is monitored in many ways to help ensure that standards are met. The capacity of teaching teams to engage in deep analysis of achievement data is aided by the use of eDoctrina software which was developed at CSAT.
Variable 7	A Professional Environment for Teachers - teachers receive the career development resources, responsibilities, and opportunities that talented professionals deserve. They also find the best possible working conditions in an atmosphere that encourages the highest respect. Our most talented teachers work with administrators to design and implement professional development programs, oversee and support the effective induction and development of new teachers.
Variable 8	A Focus on Applied Technologies - every student and faculty member has the opportunity to apply the latest and most effective technology tools to the work at hand; teaching and learning. As part of the school to career focus, students explore how applied technologies revolutionize and define family sustaining careers such as advanced manufacturing.
Variable 9	A Partnership with Families - quarterly meetings with teachers give family members an accurate and vivid picture of their child's accomplishments and needs. When developmentally appropriate, these meetings are student directed thus allowing the student a deeper understanding of his/her performance and maximizing family participation. In addition, CSAT strives to become a family friendly school by allowing parents to participate meaningfully in school governance through our Parent Advisory Council (PAC) and by respecting parents as consumers of education.
Variable 10	A School Tailored to the Community - CSAT tailors the instruction program to the interest of the community, especially in areas as New York State, the local economy, career environment, history, and geography. In addition, the school links community service providers with the needs of students and their families.

**i. TOTAL ENROLLMENT ON JUNE 30, 2018** 2163

j. GRADES SERVED IN SCHOOL YEAR 2017-18

Check all that apply

Grades Served	K, 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12
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k1. DOES THE SCHOOL  
CONTRACT WITH A CHARTER OR  
EDUCATIONAL MANAGEMENT  
ORGANIZATION?

No

l1. FACILITIES

Does the school maintain or operate multiple sites?

	Yes, 3 sites
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l2. SCHOOL SITES

Please list the sites where the school will operate for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades Served at Site (K-5, 6-9, etc.)	Receives Rental Assistance	Rental Assistance for Which Grades (write N/A if applicable)
Site 1 (same as primary site)	2303 Kenmore Avenue Buffalo, NY 14207		Kenmore-Tonawanda	K-5	No	N/A
Site 2	2245 Kenmore Avenue Buffalo, NY 14207		Kenmore-Tonawanda	9-12	No	N/A
Site 3	24 Shoshone Street Buffalo, NY 14214		Buffalo	6-8	No	N/A

**I2a. Please provide the contact information for Site 1.**

	Name	Work Phone	Alternate Phone	Email Address
School Leader	Andrew Lyle			
Operational Leader	Susan Jurewicz			
Compliance Contact				
Complaint Contact				
DASA Coordinator				

**I3. Please provide the contact information for Site 2.**

	Name	Work Phone	Alternate Phone	Email Address
School Leader	Andrew Lyle			
Operational Leader	Ann Morgante			
Compliance Contact				
Complaint Contact				
DASA Coordinator				

**14. Please provide the contact information for Site 3.**

	Name	Work Phone	Alternate Phone	Email Address
School Leader	Andrew Lyle			
Operational Leader	Greg Mott			
Compliance Contact				
Complaint Contact				
DASA Coordinator				

**m1. Are any sites in co-located space? If yes, please proceed to the next question.** No

**IF LOCATED IN PRIVATE SPACE IN NYC OR DISTRICTS OUTSIDE NYC**

**m3. Upload a current Certificate of Occupancy (COO) for each school site that is located in private space in NYC or located outside of NYC. Except for schools in district space (co-location space), school must provide a copy of the annual fire inspection report.**

**Site 1 Certificate of Occupancy (COO)**

<https://nysed-cso-reports.fluidreview.com/resp/17909843/yFPTXS6fVy/>

**Site 1 Fire Inspection Report**

(No response)

**Site 2 Certificate of Occupancy**

(No response)

## Site 2 Fire Inspection Report

(No response)

## Site 3 Certificate of Occupancy

(No response)

## Site 3 Fire Inspection Report

(No response)

**n1. Were there any revisions to the school's charter during the 2017-18 school year? (Please include approved or pending material and non-material charter revisions).**

No

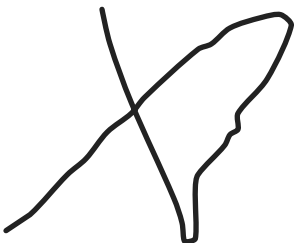
**o. Name and Position of Individual(s) Who Completed this Annual Report.**

Tanya Moore

**p. Our signatures (Head of School and Board President) below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Check **YES** if you agree and then use the mouse on your PC or the stylist on your mobile device to sign your name).**

Yes

**Signature, Head of Charter School**

A handwritten signature in black ink, appearing to be 'Tanya Moore', written over a white background.

**Signature, President of the Board of Trustees**

D. S. P. V. A. K. E. N. T. A. S. —

**Date**

(No response)

**Thank you.**



TOWN OF TONAWANDA  
BUILDING DEPARTMENT

# OPERATING PERMIT AND CERTIFICATE OF CAPACITY (POST CONSPICUOUSLY AT ENTRANCE)

THIS CERTIFIES THAT THE PREMISES LOCATED AT 2315 KENMORE AVENUE, TONAWANDA, NEW YORK 14150, A "A-3" LIBRARY OPERATED AS "CHARTER SCHOOL FOR APPLIED TECHNOLOGY", WERE INSPECTED BY PATRICK CUNNINGHAM OF THE TOWN OF TONAWANDA ON NOVEMBER 10, 2011 AND FOUND TO BE IN SUBSTANTIAL COMPLIANCE WITH THE TERMS AND REQUIREMENTS OF THE NYS UNIFORM FIRE PREVENTION & BUILDING CODE AND THE CODE OF THE TOWN OF TONAWANDA. THIS PERMIT MAY BE REVOKED SHOULD THE PREMISES NOT BE MAINTAINED IN ACCORDANCE WITH THE PROVISIONS OF THESE CODES.

MAXIMUM CAPACITY - 139 PERSONS

  
CARL HEIMILLER  
SUPERVISING CODE ENFORCEMENT OFFICER

TOWN OF TONAWANDA  
BUILDING DEPARTMENT

**CERTIFICATE OF OCCUPANCY**

THIS IS TO CERTIFY THAT THE PREMISES LOCATED AT 2315 KENMORE AVENUE, TONAWANDA, NEW YORK 14150, OPERATED AS AN E-EDUCATIONAL OCCUPANCY BY CHARTER SCHOOL FOR APPLIED TECHNOLOGIES AND CONSTRUCTED UNDER BUILDING PERMIT NO. BP2004-360 (REMODEL COMMERCIAL BUILDING- CONVERT SECOND-FLOOR OFFICES TO SCHOOL CLASSROOMS), WERE INSPECTED BY CARL R. HEIMLER OF THE TOWN OF TONAWANDA ON SEPTEMBER 22, 2004 AND FOUND TO BE IN SUBSTANTIAL COMPLIANCE WITH APPLICABLE PROVISIONS OF THE NYS UNIFORM FIRE PREVENTION & BUILDING CODE AND THE CODE OF THE TOWN OF TONAWANDA AS SPECIFICALLY RELATED TO THE CONSTRUCTION COMPLETED UNDER BUILDING PERMIT NO. BP2004-360 AND OCCUPANCY IS HEREBY PERMITTED

  
MICHAEL P. HAZEN  
SUPERVISING BUILDING INSPECTOR

SEPTEMBER 22, 2004

TOWN OF TONAWANDA  
BUILDING DEPARTMENT

CERTIFICATE OF OCCUPANCY

THIS IS TO CERTIFY THAT THE PREMISES LOCATED AT 2303 KENMORE AVENUE, TONAWANDA, NEW YORK 14150, OPERATED AS A(N) C5.5 - SCHOOL BY CHARTER SCHOOL FOR APPLIED TECHNOLOGY AND CONSTRUCTED UNDER BUILDING PERMIT NO. BP2001-120 (CONVERT OFFICE BUILDING TO SCHOOL, GYMNASIUM, & STAIR TOWER ADDITIONS), WERE INSPECTED BY DAVID J. JOHNSTON OF THE TOWN OF TONAWANDA ON NOVEMBER 6, 2001 AND FOUND TO BE IN SUBSTANTIAL COMPLIANCE WITH APPLICABLE PROVISIONS OF THE NYS UNIFORM FIRE PREVENTION & BUILDING CODE AND THE CODE OF THE TOWN OF TONAWANDA AS SPECIFICALLY RELATED TO THE CONSTRUCTION COMPLETED UNDER BUILDING PERMIT NO. BP2001-120 AND OCCUPANCY IS HEREBY PERMITTED.

  
MICHAEL P. HAZEN  
SUPERVISING BUILDING INSPECTOR

NOVEMBER 6, 2001

TOWN OF TONAWANDA  
BUILDING DEPARTMENT

# OPERATING PERMIT AND CERTIFICATE OF CAPACITY (POST CONSPICUOUSLY AT ENTRANCE)

THIS CERTIFIES THAT THE PREMISES LOCATED AT 2303 KENMORE AVENUE, TONAWANDA, NY 14150, A C-5.2 GYMNASIUM OPERATED AS "CHARTER/APPLIED TECHNOLOGY SCHOOL", WERE INSPECTED BY PATRICK CUNNINGHAM OF THE TOWN OF TONAWANDA ON NOVEMBER 10, 2011 AND FOUND TO BE IN SUBSTANTIAL COMPLIANCE WITH THE TERMS AND REQUIREMENTS OF THE NYS UNIFORM FIRE PREVENTION & BUILDING CODE AND THE CODE OF THE TOWN OF TONAWANDA. THIS PERMIT MAY BE REVOKED SHOULD THE PREMISES NOT BE MAINTAINED IN ACCORDANCE WITH THE PROVISIONS OF THESE CODES.

MAXIMUM CAPACITY - 372 PERSONS

C. Heimiller  
CARL HEIMILLER  
SUPERVISING CODE ENFORCEMENT OFFICER



# Entry 2 NYS School Report Card Link

Last updated: 07/27/2018

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## CS FOR APPLIED TECHNOLOGIES (REGENTS)

### 1. CHARTER AUTHORIZER (As of REGENTS-Authorized Charter School June 30th, 2018)

(For technical reasons, please re-select authorizer name from the drop down menu).

### 2. NEW YORK STATE REPORT CARD <https://data.nysed.gov/profile.php?instid=800000051942>

**Provide a direct URL or web link to the most recent New York State School Report Card for the charter school (See <https://reportcards.nysed.gov/>).**

(Charter schools completing year one will not yet have a School Report Card or link to one. Please type "URL is not available" in the space provided).



# Entry 3 Progress Toward Goals

Last updated: 08/01/2018

## PROGRESS TOWARD CHARTER GOALS

**Board of Regents-authorized and NYCDOE-authorized charter schools only.** Complete the tables provided. List each goal and measure as contained in the school's currently approved charter, and indicate whether the school has met or not met the goal. Please provide information for all goals by November 1st.

### 1. ACADEMIC STUDENT PERFORMANCE GOALS

If performance data is not available by August 1st, please state this in the last column and update by November 1st.

#### 2017-18 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met or Not Met	Indicate if data is not available. If/when available, Describe Efforts School Will Take If Goal Is Not Met
Academic Goal 1	90% of students will read on grade level by the end of 3rd grade as measured by The Fountas & Pinnell End of Year Benchmark	3rd Grade Fountas & Pinnell End of Year Benchmark	Not Met	CSAT continues to increase the rigor of the instructional level expectations to align with the higher standards of the state. We have moved to using iReady Diagnostict so that the Assessments are not subjective / Teacher Scored.
Academic Goal 2	Student Achievement on Grade 3-8 NYS Math Assessments will meet or exceed the state average	NYS Gr. 3 Math Assessment NYS Gr. 4 Math Assessment NYS Gr. 5 Math Assessment NYS Gr. 6 Math Assessment NYS Gr. 7 Math Assessment NYS Gr. 8 Math Assessment	Not Met	
	Student Achievement	NYS Gr. 3 ELA Assessment		

Academic Goal 3	on all Grade 3-8 NYS ELA Assessments will meet or exceed the state average	NYS Gr. 4 ELA Assessment NYS Gr. 5 ELA Assessment NYS Gr. 6 ELA Assessment NYS Gr. 7 ELA Assessment NYS Gr. 8 ELA Assessment	Not Met	
Academic Goal 4	The graduation rate will meet or exceed the state average	Graduation Rate		This is our 4 year Cohort; 5.1% are still enrolled until August or January 2019.
Academic Goal 5				
Academic Goal 6				
Academic Goal 7				
Academic Goal 8				

**2. Do have more academic goals to add?** No

**3. Do have more academic goals to add?** No

#### **4. ORGANIZATIONAL GOALS**

2017-18 Progress Toward Attainment of Organizational Goals

	Organizational Goal	Measure Used to Evaluate Progress	Goal - Met or Not Met	If Not Met, Describe Efforts School Will Take
Org Goal 1				
Org Goal 2				
Org Goal 3				
Org Goal 4				
Org Goal 5				

5. Do you have more (No response)  
organizational goals to add?

2017-18 Progress Toward Attainment of Organizational Goals

	Organizational Goal	Measure Used to Evaluate Progress	Goal - Met or Not Met	If Not Met, Describe Efforts School Will Take
Org Goal 6				
Org Goal 7				
Org Goal 8				
Org Goal 9				
Org Goal 10				
Org Goal 11				
Org Goal 12				
Org Goal 13				
Org Goal 14				
Org Goal 15				

6. FINANCIAL GOALS



2017-18 Progress Toward Attainment of Financial Goals

	Financial Goals	Measure Used to Evaluate Progress	Goal - Met or Not Met	If Not Met, Describe Efforts School Will Take
Financial Goal 1				
Financial Goal 2				
Financial Goal 3				
Financial Goal 4				
Financial Goal 5				



# Entry 4 Expenditures per Child

Last updated: 08/01/2018

## CS FOR APPLIED TECHNOLOGIES (REGENTS)Section Heading

### Financial Information

This information is required of ALL charter schools. Provide the following measures of fiscal performance of the charter school in Appendix B (Total Expenditures and Administrative Expenditures Per Child):

### 1. Total Expenditures Per Child

To calculate '**Total Expenditures per Child**' take total expenditures (from the unaudited 2017-18 Schedule of Functional Expenses) and divide by the year end FTE student enrollment. (Integers Only. No dollar signs or commas).

**Note:** *The information on the Schedule of Functional Expenses on pages 41-43 of the Audit Guide can help schools locate the amounts to use in the two per pupil calculations:* <http://www.p12.nysed.gov/psc/AuditGuide.html>

Line 1: Total Expenditures	30232903
Line 2: Year End FTE student enrollment	2169
Line 3: Divide Line 1 by Line 2	13938

## 2. Administrative Expenditures per Child

To calculate **'Administrative Expenditures per Child'** To calculate "Administrative Expenditures per Child" first *add* together the following:

1. Take the relevant portion from the 'personnel services cost' row and the 'management and general' column (from the unaudited 2017-18 Schedule of Functional Expenses)
2. Any contracted administrative/management fee paid to other organizations or corporations
3. Take the total from above and divide it by the year-end FTE enrollment. The relevant portion that must be included in this calculation is defined as follows:

Administrative Expenditures: Administration and management of the charter school includes the activities and personnel of the offices of the chief school officer, the finance or business offices, school operations personnel, data management and reporting, human resources, technology, etc. It also includes those administrative and management services provided by other organizations or corporations on behalf of the charter school for which the charter school pays a fee or other compensation. Do not include the FTE of personnel whose role is to directly support the instructional program.

### Notes:

***The information on the Schedule of Functional Expenses on pages 41-43 of the Audit Guide can help schools locate the amounts to use in the two per pupil calculations:***

***<http://www.p12.nysed.gov/psc/AuditGuide.html>.***

**Employee benefit costs or expenditures should not be reported in the above calculations.**

Line 1: Relevant Personnel Services Cost (Row)	3030592
Line 2: Management and General Cost (Column)	0
Line 3: Sum of Line 1 and Line 2	3030592
Line 5: Divide Line 3 by the Year End FTE student enrollment	1397

***Thank you.***

**CHARTER SCHOOL FOR  
APPLIED TECHNOLOGIES  
AND AFFILIATES**

**SINGLE AUDIT REPORTING PACKAGE**

**JUNE 30, 2018**

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June 30, 2018

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## INDEPENDENT AUDITORS' REPORT

The Board of Trustees  
Charter School for Applied Technologies and Affiliates

We have audited the accompanying consolidated balance sheets of Charter School for Applied Technologies and Affiliates (the Organization) as of June 30, 2018 and 2017, and the related consolidated statements of activities and cash flows for the years then ended, and the related notes to consolidated financial statements.

### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these consolidated financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of consolidated financial statements that are free from material misstatement, whether due to fraud or error.

### Auditors' Responsibility

Our responsibility is to express an opinion on these consolidated financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the consolidated financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the consolidated financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the consolidated financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the consolidated financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

### Opinion

In our opinion, the consolidated financial statements referred to above present fairly, in all material respects, the financial position of the Organization as of June 30, 2018 and 2017, and the changes in its net assets and cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

## **Additional Information**

Our audits were conducted for the purpose of forming an opinion on the consolidated financial statements as a whole. The accompanying additional information as listed in the table of contents, including the schedule of expenditures of federal awards, as required by Title 2 U.S. *Code of Federal Regulations* (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, is presented for purposes of additional analysis and is not a required part of the consolidated financial statements.

The accompanying additional information, including the schedule of expenditures of federal awards, is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the consolidated financial statements. Such information has been subjected to the auditing procedures applied in the audit of the consolidated financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the consolidated financial statements or to the consolidated financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated, in all material respects, in relation to the consolidated financial statements as a whole.

## **Other Reporting Required by *Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated October 30, 2018 on our consideration of the Organization's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, grant agreements, and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Organization's internal control over financial reporting and compliance.

A handwritten signature in blue ink that reads "Lumsden & McCormick, LLP". The signature is written in a cursive, flowing style.

October 30, 2018

CHARTER SCHOOL FOR APPLIED TECHNOLOGIES AND AFFILIATES

**Consolidated Balance Sheets**

June 30,	2018	2017
<b>Assets</b>		
<b>Current assets:</b>		
Cash	\$ 10,903,330	\$ 7,620,540
Receivables (Note 2)	1,830,369	2,322,744
Prepaid expenses and other assets	422,510	368,161
	<u>13,156,209</u>	<u>10,311,445</u>
Property and equipment, net (Note 3)	21,680,925	19,532,304
Investments held in trust (Note 4)	2,346,433	2,217,004
Other investments (Note 5)	5,536,943	5,251,531
	<u>\$ 42,720,510</u>	<u>\$ 37,312,284</u>
<b>Liabilities and Net Assets</b>		
<b>Current liabilities:</b>		
Current portion of long-term debt (Note 7)	\$ 960,668	\$ 513,958
Accounts payable and accrued expenses	2,572,772	2,846,229
Deferred revenue	103,836	50,744
	<u>3,637,276</u>	<u>3,410,931</u>
Long-term debt (Note 7)	21,700,689	17,652,297
<b>Net assets:</b>		
Unrestricted	<u>17,382,545</u>	<u>16,249,056</u>
	<u>\$ 42,720,510</u>	<u>\$ 37,312,284</u>

See accompanying notes.



CHARTER SCHOOL FOR APPLIED TECHNOLOGIES AND AFFILIATES

**Consolidated Statements of Activities**

For the years ended June 30,	2018	2017
<b>Support and revenue:</b>		
Enrollment fees:		
Revenue - resident student enrollment	\$ 27,396,596	\$ 25,162,245
Revenue - students with disabilities	925,260	913,100
Revenue - additional state aid	-	887,367
Federal grants	2,571,598	2,303,243
State grants	241,356	39,709
Food service and vending	107,962	135,436
Investment income	372,997	425,741
Other income	2,714,657	2,112,352
<b>Total support and revenue</b>	<b>34,330,426</b>	<b>31,979,193</b>
<b>Expenses:</b>		
Program expenses:		
Regular education	19,833,122	17,173,620
Special education	1,770,734	1,594,125
Other programs	5,299,259	4,761,463
Total program expenses	26,903,115	23,529,208
Supporting services:		
Management and general	5,015,077	4,545,471
<b>Total expenses</b>	<b>31,918,192</b>	<b>28,074,679</b>
<b>Other items:</b>		
Series 2005A Bond expenses (Note 7)	(1,278,745)	-
<b>Change in net assets</b>	<b>1,133,489</b>	<b>3,904,514</b>
Net assets - beginning	16,249,056	12,344,542
Net assets - ending	\$ 17,382,545	\$ 16,249,056

See accompanying notes.

# CHARTER SCHOOL FOR APPLIED TECHNOLOGIES AND AFFILIATES

## Consolidated Statements of Cash Flows

For the years ended June 30,	2018	2017
<b>Operating activities:</b>		
Cash received from enrollment fees	\$ 29,129,607	\$ 26,131,900
Cash received from federal and state grants	2,434,368	1,814,837
Cash received from food service and vending	107,962	135,436
Interest received	170,758	116,021
Cash received from other sources	2,830,959	2,089,128
Payments to employees for services and benefits	(22,152,377)	(19,758,371)
Payments to vendors and suppliers	(7,397,384)	(5,815,873)
Interest paid	(1,044,388)	(1,434,842)
<b>Net operating activities</b>	<b>4,079,505</b>	<b>3,278,236</b>
<b>Investing activities:</b>		
Property and equipment expenditures	(3,800,470)	(687,891)
Deposits to investments held in trust, net	(129,429)	(254)
Purchases of other investments	(3,930,098)	(1,395,324)
Sales of other investments	3,846,925	1,318,192
<b>Net investing activities</b>	<b>(4,013,072)</b>	<b>(765,277)</b>
<b>Financing activities:</b>		
Principal repayments on long-term debt	(20,240,668)	(478,958)
Proceeds from long-term debt	23,457,025	-
<b>Net financing activities</b>	<b>3,216,357</b>	<b>(478,958)</b>
<b>Net change in cash</b>	<b>3,282,790</b>	<b>2,034,001</b>
Cash - beginning	7,620,540	5,586,539
Cash - ending	<b>\$ 10,903,330</b>	<b>\$ 7,620,540</b>
<b>Reconciliation of change in net assets to net cash flows from operating activities:</b>		
Change in net assets	\$ 1,133,489	\$ 3,904,514
Adjustments to reconcile change in net assets to net cash flows from operating activities:		
Depreciation	1,220,147	1,127,235
Realized and unrealized gains on other investments	(202,239)	(309,720)
Series 2005A Bond expenses	1,278,745	-
Changes in operating assets and liabilities:		
Receivables	492,375	(1,334,763)
Prepaid expenses and other assets	(54,349)	(39,140)
Accounts payable and accrued expenses	158,245	(22,502)
Deferred revenue	53,092	(47,388)
<b>Net operating activities</b>	<b>\$ 4,079,505</b>	<b>\$ 3,278,236</b>

See accompanying notes.

**Notes to Consolidated Financial Statements**

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**1. Summary of Significant Accounting Policies:**

**Organization:**

The consolidated financial statements of Charter School for Applied Technologies and Affiliates (the Organization) include the accounts of Charter School for Applied Technologies (the School), EST, LLC (the LLC), and eDoctrina Corporation (the Corporation), affiliated entities of which the School is the sole member or stockholder.

The School operates a charter school in Buffalo and Kenmore, New York approved by the Board of Regents of the State of New York. The School offers classes from kindergarten through grade 12. The School is chartered through June 2020, after which time the charter may be renewed, upon application.

The Corporation was formed to serve as a resource to other educational institutions. Income is recorded as other income in the consolidated statements of activities.

EST, LLC was established to provide management services to the School and Corporation. During 2018 and 2017, the LLC had limited activity as management is evaluating the continuance of the LLC.

All significant inter-entity accounts and transactions have been eliminated in the accompanying consolidated financial statements.

**Subsequent Events:**

Management has evaluated events and transactions for potential recognition or disclosure through October 30, 2018, the date the consolidated financial statements were available to be issued.

**Cash:**

Cash in financial institutions potentially subjects the Organization to concentrations of credit risk since it may exceed insured limits at various times throughout the year. The Organization maintains at least \$75,000 in reserve funds to pay legal and audit expenses that would be associated with a dissolution should it occur.

**Receivables:**

Receivables are stated at the amounts management expects to collect from outstanding balances. Balances that are still outstanding after reasonable collection efforts are written off through a charge to bad debts expense and a credit to accounts receivable. An allowance for doubtful accounts is considered unnecessary by management because all significant amounts deemed uncollectible are written off each year.

**Property and Equipment:**

Property and equipment is stated at cost net of accumulated depreciation. Depreciation is provided using the straight-line method over estimated useful asset lives. Maintenance and repairs are charged to operations as incurred; significant improvements are capitalized.

**Investments:**

Investments are stated at fair value as determined by quoted prices in active markets.

**Grants:**

The Organization is the recipient of awards and reimbursements from federal, state, and local sources. The awards and reimbursements are subject to compliance and financial audits by the funding sources. Management believes no significant adjustments are necessary to recognized amounts.

The Organization records grant awards accounted for as exchange transactions as deferred revenue until related services are performed.

**Transportation:**

Several school districts provide the School with certain transportation services without cost to the charter school. The value of these services has not been recorded in these financial statements.

In August 2015, the School entered into a 5 year agreement whereby the Buffalo School District will provide student transportation services to city residents previously paid for by the School.

### Enrollment Fees:

The School is reimbursed based on the approved operating expense per pupil of the public school district in which the student resides. The amount received each year from the resident district is the product of the approved operating expense per pupil and the full time equivalent enrollment of the students in the school residing in the district. Approximately 83% of enrollment fees are received annually from the Buffalo School District.

### Income Taxes:

The School is a 501(c)(3) organization exempt from taxation under §501(a) of the Internal Revenue Code. The LLC is considered a disregarded entity for tax purposes. Consequently, all tax reporting for the LLC is consolidated with the activity of the School. The Corporation is taxed as a separate entity; taxable income and recognized income tax expense were not significant for 2018 or 2017.

### Use of Estimates:

The preparation of consolidated financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the amounts reported in the financial statements and accompanying notes. Actual results could differ from those estimates.

### Cost Allocation:

The Organization's costs of providing its various programs and activities have been summarized on a functional basis in the consolidated statements of activities. Accordingly, certain costs have been allocated among the programs and supporting services benefited.

### 2. Receivables:

	2018	2017
Grants	\$ 1,232,594	\$ 854,008
Enrollment	563,105	1,370,856
Other	34,670	97,880
	<u>\$ 1,830,369</u>	<u>\$ 2,322,744</u>

In July 2017, all New York State charter schools serving students in the fiscal 2017 school year received additional state aid. The additional aid was based on the number of students served and was paid directly from the New York State Education Department. Additional aid totaling \$887,367 is included as enrollment fees receivable on the accompanying balance sheet as of June 30, 2017. No additional state aid was received for the year ended June 30, 2018.

### 3. Property and Equipment:

	2018	2017
Land	\$ 323,845	\$ 323,845
Building and improvements	30,745,027	26,932,725
Furniture and equipment	3,990,942	3,647,503
Vehicles	75,092	75,092
Construction in progress	-	786,973
	<u>35,134,906</u>	<u>31,766,138</u>
Less accumulated depreciation	<u>13,453,981</u>	<u>12,233,834</u>
	<u>\$ 21,680,925</u>	<u>\$ 19,532,304</u>

Construction in progress at June 30, 2017 included costs incurred in connection with the School's \$3.4 million school expansion project, most of which was completed by November 2017. The expansion project was financed primarily with the Series 2017 bonds obtained in July 2017 (Note 7).

### 4. Investments Held in Trust:

The following accounts are held by a trustee in compliance with the issuance of 2005 Series bonds (through June 30, 2017) and 2017 Series bonds (Note 7):

	2018	2017
Reserve fund	\$ 1,952,631	\$ 1,914,938
Project and other funds	343,429	-
Custodian and other funds	-	252,066
Repair fund	50,373	50,000
	<u>\$ 2,346,433</u>	<u>\$ 2,217,004</u>

## 5. Other Investments:

	2018	2017
Cash	\$ 348,911	\$ 205,246
Equities	2,122,314	1,979,489
Mutual funds	1,500,228	1,918,048
Fixed income	1,565,490	1,148,748
	<u>\$ 5,536,943</u>	<u>\$ 5,251,531</u>

Investment returns are as follows:

	2018	2017
Interest and dividends	\$ 170,758	\$ 116,021
Realized and unrealized gains	202,239	309,720
	<u>\$ 372,997</u>	<u>\$ 425,741</u>

Investment fees totaling \$25,080 and \$27,742 were expensed for the years ended June 30, 2018 and 2017.

## 6. Short-Term Borrowings:

The School has available a \$1,000,000 bank demand line of credit with interest payable at 1-month LIBOR plus 1.50% and secured by investments of the School. There were no amounts outstanding as of June 30, 2018 and 2017.

## 7. Long-Term Debt:

	2018	2017
Erie County Industrial Development Agency (ECIDA) Civic Facility Revenue Bonds (Charter School for Applied Technologies Project), Series 2005A (tax exempt) Bonds, principal payments beginning June 2016 in annual installments ranging from \$515,000 to \$1,790,000, plus interest from date of issuance at rates ranging from 6.250% to 6.875%, refinanced in July 2017 with Series 2017A Bonds (below).	\$ -	\$ 19,445,000

Buffalo and Erie County Industrial Land Development Corporation Tax-Exempt Revenue Bonds (The Charter School for Applied Technologies Project), Series 2017A Bonds, principal payments beginning June 2018 in annual installments ranging from \$770,000 to \$1,845,000, plus interest from date of issuance at rates ranging from 2.0% to 5.0%, through June 2035.

	22,225,000	
Plus unamortized bond premium	1,197,494	
Less unamortized debt issuance costs	761,137	895,315
Less unamortized bond discount	-	383,430
	<u>22,661,357</u>	18,166,255
Less current portion	960,668	513,958
	<u>\$ 21,700,689</u>	<u>\$ 17,652,297</u>

In July 2017, the School entered into an agreement with Buffalo and Erie County Industrial Land Development Corporation to issue \$22,845,000 tax exempt Series 2017A and \$150,000 taxable Series 2017B bonds (the Series 2017B were repaid during fiscal 2018) at a premium of \$1,267,935 to refund the ECIDA Series 2005 Bonds and finance the high school building expansion project (Note 3). The bonds are secured by mortgage and security agreements granting the trustee a mortgage lien on and security interest in real and personal property as well as certain revenues, subject to permitted encumbrances. The bonds are further secured by the reserve fund (Note 4).

Bond discount and premium associated with the issuance of the bonds are amortized as interest expense (or reduction to) on a straight-line basis over the life of the bonds. Unamortized bond discount is presented as a reduction in the face amount of the 2005 Series bonds payable and unamortized bond premium is presented as an addition in the face amount of the 2017 Series bonds payable. Amortization of bond premium and discount amounted to (\$70,441) and \$21,302 for the years ended June 30, 2018 and 2017. Unamortized bond discount totaling \$383,430 from the 2005 Series bonds was expensed during 2018 as part of the bond refinancing arrangement.

Debt issuance costs are amortized as interest expense over the remaining term of the bonds. Amortization of bond issuance costs amounted to \$44,773 and \$49,470 for the years ended June 30, 2018 and 2017. Unamortized debt issuance costs from the 2005 Series bonds totaling \$895,315 was expensed during 2018 as part of the bond refinancing arrangement.

Interest expense for the years ended June 30, 2018 and 2017 was \$1,005,814 and \$1,434,842.

Aggregate maturities of net long-term debt subsequent to June 30, 2018 are:

2019	\$ 960,668
2020	980,668
2021	1,005,668
2022	1,040,668
2023	1,080,668
Thereafter	17,593,017
	<u>\$ 22,661,357</u>

## 8. Retirement Plans:

The Corporation maintains a defined contribution 401(k) profit sharing plan covering essentially all employees. Employer discretionary contributions to the plan totaled \$54,752 and \$55,266 for the years ended June 30, 2018 and 2017.

The School maintains a 403(b) plan covering qualified employees. The plan does not require employer contributions.

The School participates in the New York State Teachers' Retirement System (TRS) and New York State and Local Employees' Retirement System (ERS) (the Systems), which are cost-sharing multiple employer public employee retirement systems. The Systems offer a wide range of plans and benefits which are related to years of service and final average salary, vesting of retirement benefits, death and disability.

### New York State Teachers' Retirement System:

TRS is administered by the New York State Teachers' Retirement Board and provides benefits to plan members and beneficiaries as authorized by the Education Law and the Retirement and Social Security Law of the State of New York. TRS issues a publicly available financial report that contains financial statements and required supplementary information. The report may be obtained from TRS at [www.nystrs.org](http://www.nystrs.org).

### New York State and Local Employees' Retirement System:

ERS provides retirement benefits as well as death and disability benefits. New York State Retirement and Social Security Law governs obligations of employers and employees to contribute and provide benefits to employees. ERS issues a publicly available financial report that includes financial statements and required supplementary information. This report may be obtained from the New York State and Local Retirement System at [www.osc.state.ny.us/retire](http://www.osc.state.ny.us/retire).

### Funding Policies:

No employee contribution is required for those whose service began prior to July 1976. The Systems require employee contributions of 3% of salary for the first 10 years of service for those employees who joined the System from July 1976 through December 2009. Participants whose service began on or after January 1, 2010 through March 31, 2012 are required to contribute 3% (ERS) or 3.5% (TRS) of compensation throughout their active membership in the Systems. Participants whose service began on or after April 1, 2012 are required to contribute a percentage ranging from 3% to 6% each year, based on their level of compensation.

For ERS, the Comptroller annually certifies the rates used, expressed as a percentage of the wages of participants, to compute the contributions required to be made by the School to the pension accumulation fund. The rates range from 9.3% to 15.8% for 2018 and 9.3% to 15.9% for 2017, dependent on the participant's tier. Required contributions for ERS were \$345,697 and \$313,000 for the years ended June 30, 2018 and 2017.

Pursuant to Article 11 of the Education Law, rates are established annually for TRS by the New York State Teachers' Retirement Board at an actuarially determined rate. The rate is 9.80% of the annual covered payroll as of June 30, 2018, and 11.72% for the year ended June 30, 2017. The required contributions for TRS were \$1,149,984 and \$1,180,618 for the years ended June 30, 2018 and 2017.

## **9. Lease Obligations:**

The Organization leases certain equipment and property under terms of operating leases through July 2034. Rental expense for all operating leases amounted to \$750,943 and \$665,002 for the years ended June 30, 2018 and 2017.

Future minimum annual rentals due under these leases are:

2019	\$ 650,940
2020	668,182
2021	686,649
2022	656,118
2023	665,640
Thereafter	8,858,097
	<u>\$ 12,185,626</u>

## **10. Cash Flows Information:**

Noncash investing and financing activities excluded from the 2017 statement of cash flows include accounts payable incurred for building expansion costs of \$431,702 at June 30, 2017.

## **11. Contingencies:**

The Organization may be subject to claims and lawsuits that arise in the ordinary course of business. In the opinion of management, the outcome of any claims is not expected to have a material adverse effect upon the financial position of the Organization.



CHARTER SCHOOL FOR APPLIED TECHNOLOGIES AND AFFILIATES

**Additional Information**  
**Consolidated Schedule of Expenses**

For the year ended June 30, 2018 (with summarized comparative totals for 2017)

	2018					2017	
	Number of positions	Regular Education	Special Education	Other Programs	Management and General	Total	Total
Administrative Staff	39.00	\$ 946,107	\$ 81,007	\$ 863,106	\$ 1,711,815	\$ 3,602,035	
Instructional	211.82	9,483,264	1,209,537	16,710	-	10,709,511	
Non-Instructional	57.03	232,374	-	617,892	1,138,277	1,988,543	
	<b>307.85</b>	<b>\$ 10,661,745</b>	<b>\$ 1,290,544</b>	<b>\$ 1,497,708</b>	<b>\$ 2,850,092</b>	<b>\$ 16,300,089</b>	
Salaries		\$ 10,661,745	\$ 1,290,544	\$ 1,497,708	\$ 2,850,092	\$ 16,300,089	\$ 14,115,864
Employee benefits and taxes		3,282,819	136,192	228,913	583,020	4,230,944	3,765,079
Retirement		1,205,726	50,021	80,552	214,134	1,550,433	1,548,884
Consultants		7,200	-	-	-	7,200	14,733
Contracted services		146,844	87,917	78,728	511,605	825,094	891,454
Equipment rental		69,951	-	-	2,683	72,634	68,637
Insurance		158,579	9,911	19,823	9,911	198,224	164,944
Interest		804,651	50,291	100,581	50,291	1,005,814	1,434,842
Building leases		644,759	-	33,200	350	678,309	596,365
Professional fees		46,071	-	152,679	36,800	235,550	222,095
Maintenance and repairs		38	-	19,209	45,569	64,816	55,452
Marketing		-	-	-	107,725	107,725	81,372
Minor equipment		996,750	62,297	124,594	74,463	1,258,104	400,479
Office expense		135,646	-	326,315	111,003	572,964	458,254
Supplies and materials		203,972	411	922,932	241,127	1,368,442	1,259,577
Other expenses		88,341	1,340	163,752	69,581	323,014	251,300
Staff development		71,080	-	9,316	24,913	105,309	130,241
Student services		-	-	945,890	-	945,890	784,569
Technology		-	-	416,579	-	416,579	297,761
Utilities		338,602	21,163	49,983	21,163	430,911	405,542
		<b>18,862,774</b>	<b>1,710,087</b>	<b>5,170,754</b>	<b>4,954,430</b>	<b>30,698,045</b>	<b>26,947,444</b>
Depreciation		970,348	60,647	128,505	60,647	1,220,147	1,127,235
Total		<b>\$ 19,833,122</b>	<b>\$ 1,770,734</b>	<b>\$ 5,299,259</b>	<b>\$ 5,015,077</b>	<b>\$ 31,918,192</b>	<b>\$ 28,074,679</b>



CHARTER SCHOOL FOR APPLIED TECHNOLOGIES AND AFFILIATES

**Additional Information**  
**Consolidating Balance Sheets**

For the years ended June 30,

**2018**

	School	LLC	Corp	Eliminations	<b>Consolidated Totals</b>
<b>Assets</b>					
<b>Current assets:</b>					
Cash	\$ 9,930,992	4,439	\$ 967,899	\$ -	<b>\$ 10,903,330</b>
Receivables	1,792,847	-	82,208	(44,686)	<b>1,830,369</b>
Prepaid expenses and other assets	386,579	20	35,911	-	<b>422,510</b>
	<u>12,110,418</u>	<u>4,459</u>	<u>1,086,018</u>	<u>(44,686)</u>	<u><b>13,156,209</b></u>
Property and equipment, net	21,679,552	-	1,373	-	<b>21,680,925</b>
Investments held in trust	2,346,433	-	-	-	<b>2,346,433</b>
Other investments	5,786,943	-	-	(250,000)	<b>5,536,943</b>
	<u>\$ 41,923,346</u>	<u>\$ 4,459</u>	<u>\$ 1,087,391</u>	<u>\$ (294,686)</u>	<u><b>\$ 42,720,510</b></u>
<b>Liabilities and Net Assets</b>					
<b>Current liabilities:</b>					
Current portion of long-term debt	\$ 960,668	\$ -	\$ -	\$ -	<b>\$ 960,668</b>
Accounts payable and accrued expenses	2,388,738	45,090	183,630	(44,686)	<b>2,572,772</b>
Deferred revenue	-	-	103,836	-	<b>103,836</b>
	<u>3,349,406</u>	<u>45,090</u>	<u>287,466</u>	<u>(44,686)</u>	<u><b>3,637,276</b></u>
Long-term debt	21,700,689	-	-	-	<b>21,700,689</b>
<b>Net assets:</b>					
Unrestricted	16,873,251	(40,631)	799,925	(250,000)	<b>17,382,545</b>
	<u>\$ 41,923,346</u>	<u>\$ 4,459</u>	<u>\$ 1,087,391</u>	<u>\$ (294,686)</u>	<u><b>\$ 42,720,510</b></u>

2017				
School	LLC	Corp	Eliminations	Consolidated Totals
\$ 6,971,142	\$ 23,807	\$ 625,591	\$ -	\$ 7,620,540
2,272,625	-	94,805	(44,686)	2,322,744
340,695	20	27,446	-	368,161
9,584,462	23,827	747,842	(44,686)	10,311,445
19,523,719	-	8,585	-	19,532,304
2,217,004	-	-	-	2,217,004
5,501,531	-	-	(250,000)	5,251,531
\$ 36,826,716	\$ 23,827	\$ 756,427	\$ (294,686)	\$ 37,312,284
\$ 513,958	\$ -	\$ -	\$ -	\$ 513,958
2,683,398	45,090	162,427	(44,686)	2,846,229
-	-	50,744	-	50,744
3,197,356	45,090	213,171	(44,686)	3,410,931
17,652,297	-	-	-	17,652,297
15,977,063	(21,263)	543,256	(250,000)	16,249,056
\$ 36,826,716	\$ 23,827	\$ 756,427	\$ (294,686)	\$ 37,312,284

CHARTER SCHOOL FOR APPLIED TECHNOLOGIES AND AFFILIATES

**Additional Information**  
**Consolidating Statements of Activities**

For the years ended June 30,

**2018**

	School	LLC	Corp	Eliminations	Consolidated Totals
<b>Support and revenue:</b>					
Enrollment fees:					
Revenue - resident student enrollment	\$ 27,396,596	\$ -	\$ -	\$ -	\$ 27,396,596
Revenue - students with disabilities	925,260	-	-	-	925,260
Revenue - additional state aid	-	-	-	-	-
Federal grants	2,571,598	-	-	-	2,571,598
State grants	241,356	-	-	-	241,356
Food service and vending	107,962	-	-	-	107,962
Investment income	364,251	-	8,746	-	372,997
Other income	282,622	-	2,451,050	(19,015)	2,714,657
<b>Total support and revenue</b>	<b>31,889,645</b>	<b>-</b>	<b>2,459,796</b>	<b>(19,015)</b>	<b>34,330,426</b>
<b>Expenses:</b>					
Program expenses:					
Regular education	19,852,137	-	-	(19,015)	19,833,122
Special education	1,770,734	-	-	-	1,770,734
Other programs	3,096,132	-	2,203,127	-	5,299,259
Total program expenses	24,719,003	-	2,203,127	(19,015)	26,903,115
Supporting services:					
Management and general	4,995,709	19,368	-	-	5,015,077
<b>Total expenses</b>	<b>29,714,712</b>	<b>19,368</b>	<b>2,203,127</b>	<b>(19,015)</b>	<b>31,918,192</b>
<b>Other items:</b>					
Series 2005A Bond expenses	(1,278,745)	-	-	-	(1,278,745)
<b>Change in net assets</b>	<b>896,188</b>	<b>(19,368)</b>	<b>256,669</b>	<b>-</b>	<b>1,133,489</b>
Net assets - beginning	15,977,063	(21,263)	543,256	(250,000)	16,249,056
Net assets - ending	\$ 16,873,251	\$ (40,631)	\$ 799,925	\$ (250,000)	\$ 17,382,545

2017				
School	LLC	Corp	Eliminations	Consolidated Totals
\$ 25,162,245	\$ -	\$ -	\$ -	\$ 25,162,245
913,100	-	-	-	913,100
887,367	-	-	-	887,367
2,303,243	-	-	-	2,303,243
39,709	-	-	-	39,709
135,436	-	-	-	135,436
422,343	4	3,394	-	425,741
109,507	-	2,022,360	(19,515)	2,112,352
29,972,950	4	2,025,754	(19,515)	31,979,193
17,193,135	-	-	(19,515)	17,173,620
1,594,125	-	-	-	1,594,125
2,842,355	-	1,919,108	-	4,761,463
21,629,615	-	1,919,108	(19,515)	23,529,208
4,539,801	5,670	-	-	4,545,471
26,169,416	5,670	1,919,108	(19,515)	28,074,679
-	-	-	-	-
3,803,534	(5,666)	106,646	-	3,904,514
12,173,529	(15,597)	436,610	(250,000)	12,344,542
\$ 15,977,063	\$ (21,263)	\$ 543,256	\$ (250,000)	\$ 16,249,056

CHARTER SCHOOL FOR APPLIED TECHNOLOGIES AND AFFILIATES

**Additional Information**  
**Schedule of Expenditures of Federal Awards**

For the year ended June 30, 2018

<b>Federal Grantor/Pass-Through Grantor/Program Title</b>	<b>CFDA Number</b>	<b>Grantor Number</b>	<b>Expenditures</b>
<b><u>U.S. Department of Education</u></b>			
Fund for the Improvement of Education	84.215	N/A	\$ 64,184
<b>Passed through New York State Education Department:</b>			
Title I Grants to Local Educational Agencies	84.010	0021-17-4050	142,122
Title I Grants to Local Educational Agencies	84.010	0021-18-4050	1,017,402
English Language Acquisition State Grants	84.365	0293-17-4050	3,027
English Language Acquisition State Grants	84.365	0293-18-4050	8,291
Supporting Effective Instruction State Grants	84.367	0147-18-4050	91,922
<b>Total New York State Education Department</b>			<b>1,262,764</b>
<b>Total U.S. Department of Education</b>			<b>1,326,948</b>
<b><u>U.S. Department of Agriculture</u></b>			
<b>Passed through New York State Education Department:</b>			
<b>Child Nutrition Cluster:</b>			
School Breakfast Program	10.553	N/A	363,507
National School Lunch Program	10.555	N/A	824,095
Summer Food Service Program for Children	10.559	N/A	4,779
<b>Total Child Nutrition Cluster</b>			<b>1,192,381</b>
<b>Passed through New York State Office of General Services:</b>			
Child Nutrition Discretionary Grants Limited Availability	10.579	N/A	52,269
<b>Total U.S. Department of Agriculture</b>			<b>1,244,650</b>
<b>Total Expenditures of Federal Awards</b>			<b>\$ 2,571,598</b>

**Notes to Schedule of Expenditures of Federal Awards**

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**1. Summary of Significant Accounting Policies:**

**Basis of Presentation**

The accompanying schedule of expenditures of federal awards presents the activity of all federal award programs administered by Charter School for Applied Technologies and Affiliates (the Organization), an entity as defined in Note 1 to the Organization's consolidated financial statements. Federal awards received directly from federal agencies, as well as federal awards passed through from other governmental agencies, are included on the schedule of expenditures of federal awards.

**Basis of Accounting**

The amounts reported as federal expenditures generally were obtained from the appropriate federal financial reports for the applicable programs and periods. The amounts reported in these federal financial reports are prepared from records maintained for each program, which are periodically reconciled with the Organization's financial reporting system. The federal expenditures are recorded on an accrual basis.

**Indirect Costs**

The Organization does not use the 10% de minimis indirect cost rate permitted by the Uniform Guidance.

**Non-Monetary Federal Program**

The Organization is the recipient of a federal award program that does not result in cash receipts or disbursements, termed a "non-monetary program." During the year ended June 30, 2018, the Organization used \$52,269 worth of commodities under the Child Nutrition Discretionary Grants Limited Availability program (CFDA Number 10.579).

**Transferability**

During 2018, the Organization transferred \$169,851 of Title II, Part A - Supporting Effective Instruction State grant program funds to the Title I, Part A - Grants to Local Educational Agencies program and is included with Title I funds (CFDA Number 84.010) in the accompanying schedule of federal awards.

**INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

The Board of Trustees  
Charter School for Applied Technologies and Affiliates

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the consolidated financial statements of Charter School for Applied Technologies & Affiliates (the Organization), which comprise the consolidated balance sheet as of June 30, 2018, and the related consolidated statements of activities and cash flows for the year then ended, and the related notes to the consolidated financial statements, and have issued our report thereon dated October 30, 2018.

**Internal Control over Financial Reporting**

In planning and performing our audit of the consolidated financial statements, we considered the Organization's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the consolidated financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Organization's internal control. Accordingly, we do not express an opinion on the effectiveness of the Organization's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

**Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the Organization's consolidated financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

### **Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Organization's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Organization's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Handwritten signature in blue ink, reading "Lumsden & McCormick, LLP".

October 30, 2018



**INDEPENDENT AUDITORS' REPORT ON COMPLIANCE FOR EACH MAJOR FEDERAL PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE REQUIRED BY THE UNIFORM GUIDANCE**

The Board of Trustees  
Charter School for Applied Technologies and Affiliates

**Report on Compliance for Each Major Federal Program**

We have audited Charter School for Applied Technologies and Affiliates' (the Organization) compliance with the types of compliance requirements described in the *OMB Compliance Supplement* that could have a direct and material effect on each of the Organization's major federal programs for the year ended June 30, 2018. The Organization's major federal programs are identified in the summary of auditors' results section of the accompanying schedule of findings and questioned costs.

**Management's Responsibility**

Management is responsible for compliance with federal statutes, regulations, and the terms and conditions of its federal awards applicable to its federal programs.

**Auditors' Responsibility**

Our responsibility is to express an opinion on compliance for each of the Organization's major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; Title 2 U.S. *Code of Federal Regulations* (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Those standards and the Uniform Guidance require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the Organization's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination on the Organization's compliance.

**Opinion on Each Major Federal Program**

In our opinion, the Organization complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2018.

## Report on Internal Control Over Compliance

Management of the Organization is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered the Organization's internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the Organization's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A material weakness in internal control over compliance is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be deficiencies, significant deficiencies, or material weaknesses. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

A handwritten signature in blue ink that reads "Lynden & McCormick, LLP". The signature is written in a cursive, flowing style.

October 30, 2018

**Schedule of Findings and Questioned Costs**

For the year ended June 30, 2018

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**Section I. Summary of Auditors' Results**

**Consolidated Financial Statements**

Type of auditors' report issued:	<i>Unmodified</i>
Internal control over financial reporting:	
• Material weakness(es) identified?	No
• Significant deficiency(ies) identified?	None reported
Noncompliance material to consolidated financial statements noted?	No

**Federal Awards**

Internal control over major programs:	
• Material weakness(es) identified?	No
• Significant deficiency(ies) identified?	None reported
Type of auditors' report issued on compliance for major programs:	<i>Unmodified</i>
Any audit findings disclosed that are required to be reported in	
• accordance with section 2 CFR 200.516(a)?	No
Identification of major programs:	

<u>Name of Federal Program or Cluster</u>	<u>CFDA#</u>	<u>Amount</u>
Title I Grants to Local Educational Agencies	84.010	<u>\$ 1,159,524</u>

Dollar threshold used to distinguish between type A and type B programs:	\$750,000
Auditee qualified as low-risk auditee?	Yes

**Section II. Financial Statement Findings**

No findings were reported.

**Section III. Federal Award Findings and Questioned Costs**

No matters were reported.

**Summary Schedule of Prior Audit Findings**

June 30, 2018

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CFDA #10.553 School Breakfast Program  
CFDA #10.555 National School Lunch Program  
CFDA #10.559 Summer Food Service Program for Children

**Finding 2017-001:**

During fiscal 2017-18, the School improved policies and procedures to identify incomplete applications and appropriately address. Further, during fiscal year 2018-19, the School obtained the New York State Community Eligibility Provision, which eliminates the requirement to obtain applications and determine eligibility as all student will receive free meals.

**Finding 2017-002:**

During 2017-18, the School properly completed the paid lunch equity calculation. Further, during fiscal year 2018-19, the School obtained the New York State Community Eligibility Provision, which eliminates the requirement to perform such calculation as all student will receive free meals.



## Annual Financial Statement Audit Report

<b>School Name:</b>	<b>Charter School for Applied Technologies</b>
Date (Report is due Nov. 1):	November 1, 2018
Primary District of Location (If NYC select NYC DOE):	Ken-Ton (Kenmore - Town of Tonawanda Union Free School District)
If located in NYC DOE select CSD:	-
School Fiscal Contact Name:	Tanya Moore
School Fiscal Contact Email:	[REDACTED]
School Fiscal Contact Phone:	[REDACTED]
School Audit Firm Name:	Lumsden & McCormick
School Audit Contact Name:	Robert Torella
School Audit Contact Email:	[REDACTED]
School Audit Contact Phone:	[REDACTED]
Audit Period:	2017-18
Prior Year:	2016-17

**The following items are required to be included:**

- 1.) The independent auditor's report on financial statements and notes.
- 2.) Excel template file containing the Financial Position, Statement of Activities, Cash Flow and Functional Expenses worksheets.
- 3.) Reports on internal controls over financial reporting and on compliance.

The additional items listed below should be included if applicable. Please explain the reason(s) if the items are not included. Examples might include: a written management letter was not issued; the school did not expend federal funds in excess of the Single Audit Threshold of \$750,000; the management letter response will be submitted by the following date (should be no later than 30 days from the submission of the report); etc.

Item	If not included, state the reason(s) below (if not applicable fill in N/A):
Management Letter	
Management Letter Response	No findings
Federal Single Audit (A-133)	Not yet filed
Corrective Action Plan	N/A



**Charter School for Applied Technologies**  
**Statement of Financial Position**  
**as of June 30**

	<u>2018</u>	<u>2017</u>
<b><u>CURRENT ASSETS</u></b>		
Cash and cash equivalents	\$ 10,903,330	\$ 7,620,540
Grants and contracts receivable	-	-
Accounts receivables	1,830,369	2,322,744
Prepaid Expenses	422,510	368,161
Contributions and other receivables	-	-
Other current assets	-	-
<b>TOTAL CURRENT ASSETS</b>	13,156,209	10,311,445
<b><u>NON-CURRENT ASSETS</u></b>		
Property, Building and Equipment, net	\$ 21,680,925	\$ 19,532,304
Restricted Cash	-	-
Security Deposits	-	-
Other Non-Current Assets	7,883,376	7,468,535
<b>TOTAL NON-CURRENT</b>	29,564,301	27,000,839
<b>TOTAL ASSETS</b>	<u><u>42,720,510</u></u>	<u><u>37,312,284</u></u>
<b><u>CURRENT LIABILITIES</u></b>		
Accounts payable and accrued expenses	\$ 2,572,772	\$ 2,846,229
Accrued payroll, payroll taxes and benefits	-	-
Current Portion of Loan Payable	960,668	513,958
Due to Related Parties	-	-
Refundable Advances	-	-
Deferred Revenue	103,836	50,744
Other Current Liabilities	-	-
<b>TOTAL CURRENT</b>	3,637,276	3,410,931
<b><u>LONG-TERM LIABILITIES</u></b>		
Loan Payable; Due in More than One Year	\$ 21,700,689	\$ 17,652,297
Deferred Rent	-	-
Due to Related Party	-	-
Other Long-Term Liabilities	-	-
<b>TOTAL LONG-TERM</b>	21,700,689	17,652,297
<b>TOTAL LIABILITIES</b>	<u><u>25,337,965</u></u>	<u><u>21,063,228</u></u>

**NET ASSETS**

Unrestricted

\$ 17,382,545

\$ 16,249,056

Temporarily restricted

-

-

Permanently restricted

-

-

**TOTAL NET ASSETS**17,382,54516,249,056**TOTAL LIABILITIES AND NET ASSETS**42,720,51037,312,284



**Charter School for Applied Technologies**  
**Statement of Activities**  
**as of June 30**

	2018			2017
	Unrestricted	Temporarily Restricted	Total	Total
<b>OPERATING REVENUE</b>				
State and Local Per Pupil Revenue - Reg. Ed	\$ 27,396,596	\$ -	\$ 27,396,596	\$ 25,162,245
State and Local Per Pupil Revenue - SPED	925,260	-	925,260	913,100
State and Local Per Pupil Facilities Revenue	-	-	-	-
Federal Grants	2,571,598	-	2,571,598	2,303,243
State and City Grants	241,356	-	241,356	39,709
Other Operating Income	-	-	-	887,367
Food Service/Child Nutrition Program	<u>107,962</u>	<u>-</u>	<u>107,962</u>	<u>135,436</u>
<b>TOTAL OPERATING REVENUE</b>	31,242,772	-	31,242,772	29,441,100
<b>EXPENSES</b>				
Program Services				
Regular Education	\$ 19,833,122	\$ -	\$ 19,833,122	\$ 17,173,620
Special Education	1,770,734	-	1,770,734	1,594,125
Other Programs	<u>5,299,259</u>	<u>-</u>	<u>5,299,259</u>	<u>4,761,463</u>
Total Program Services	26,903,115	-	26,903,115	23,529,208
Management and general	<u>5,015,077</u>	<u>-</u>	<u>5,015,077</u>	<u>4,545,471</u>
Fundraising	-	-	-	-
<b>TOTAL EXPENSES</b>	31,918,192	-	31,918,192	28,074,679
<b>SURPLUS / (DEFICIT) FROM OPERATIONS</b>	(675,420)	-	(675,420)	1,366,421
<b>SUPPORT AND OTHER REVENUE</b>				
Interest and Other Income	\$ (1,278,745)	\$ -	\$ (1,278,745)	\$ -
Contributions and Grants	-	-	-	-
Fundraising Support	-	-	-	-
Investments	372,997	-	372,997	425,741
Donated Services	-	-	-	-
Other Support and Revenue	<u>2,714,657</u>	<u>-</u>	<u>2,714,657</u>	<u>2,112,352</u>
<b>TOTAL SUPPORT AND OTHER REVENUE</b>	1,808,909	-	1,808,909	2,538,093
<b>Net Assets Released from Restrictions / Loss on Disposal</b>	\$ -	\$ -	\$ -	\$ -
<b>CHANGE IN NET ASSETS</b>	1,133,489	-	1,133,489	3,904,514
<b>NET ASSETS - BEGINNING OF YEAR</b>	\$ 16,249,056	\$ -	\$ 16,249,056	\$ 12,344,542
<b>PRIOR YEAR/PERIOD ADJUSTMENTS</b>	-	-	-	-

NET ASSETS - END OF YEAR

<u>\$</u>	<u>17,382,545</u>	<u>\$</u>	<u>-</u>	<u>\$</u>	<u>17,382,545</u>	<u>\$</u>	<u>16,249,056</u>
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**Charter School for Applied Technologies**  
**Statement of Cash Flows**

as of June 30

	2018	2017
<b>CASH FLOWS - OPERATING ACTIVITIES</b>		
Increase (decrease) in net assets	\$ -	\$ -
Revenues from School Districts	-	-
Accounts Receivable	-	-
Due from School Districts	29,129,607	26,131,900
Depreciation	-	-
Grants Receivable	-	-
Due from NYS	-	-
Grant revenues	2,434,368	1,814,837
Prepaid Expenses	-	-
Accounts Payable	(7,397,384)	(5,815,873)
Accrued Expenses	(22,152,377)	(19,758,371)
Accrued Liabilities	-	-
Contributions and fund-raising activities	-	-
Miscellaneous sources	-	-
Deferred Revenue	-	-
Interest payments	(1,044,388)	(1,434,842)
Food Service Vending and Interest Received	278,720	251,457
Cash from other Sources	2,830,959	2,089,128
<b>NET CASH PROVIDED FROM OPERATING ACTIVITIES</b>	<b>\$ 4,079,505</b>	<b>\$ 3,278,236</b>
<b>CASH FLOWS - INVESTING ACTIVITIES</b>	<b>\$</b>	<b>\$</b>
Purchase of equipment	(3,800,470)	(687,891)
Other	(212,602)	(77,386)
<b>NET CASH PROVIDED FROM INVESTING ACTIVITIES</b>	<b>\$ (4,013,072)</b>	<b>\$ (765,277)</b>
<b>CASH FLOWS - FINANCING ACTIVITIES</b>	<b>\$</b>	<b>\$</b>
Principal payments on long-term debt	3,216,357	(478,958)
Other	-	-
<b>NET CASH PROVIDED FROM FINANCING ACTIVITIES</b>	<b>\$ 3,216,357</b>	<b>\$ (478,958)</b>
<b>NET (DECREASE) INCREASE IN CASH AND CASH EQUIVALENTS</b>	<b>\$ 3,282,790</b>	<b>\$ 2,034,001</b>
Cash at beginning of year	7,620,540	5,586,539
<b>CASH AND CASH EQUIVALENTS AT END OF YEAR</b>	<b>\$ 10,903,330</b>	<b>\$ 7,620,540</b>

**Charter School for Applied Technologies**  
**Statement of Functional Expenses**  
**as of June 30**

		2018						
	No. of Positions	Program Services				Supporting Services		
		Regular Education	Special Education	Other Education	Total	Fundraising	Management and General	Total
Personnel Services Costs		\$	\$	\$	\$	\$	\$	\$
Administrative Staff Personnel	39.00	946,107	81,007	863,106	1,890,220	-	1,711,815	1,711,815
Instructional Personnel	211.82	9,483,264	1,209,537	16,710	10,709,511	-	-	-
Non-Instructional Personnel	57.03	232,374	-	617,892	850,266	-	1,138,277	1,138,277
Total Salaries and Staff	307.85	10,661,745	1,290,544	1,497,708	13,449,997	-	2,850,092	2,850,092
Fringe Benefits & Payroll Taxes		3,282,819	136,192	228,913	3,647,924	-	583,020	583,020
Retirement		1,205,726	50,021	80,552	1,336,299	-	214,134	214,134
Management Company Fees		-	-	-	-	-	-	-
Legal Service		-	-	-	-	-	-	-
Accounting / Audit Services		-	-	-	-	-	-	-
Other Purchased / Professional / Consulting Services		200,115	87,917	231,407	519,439	-	548,405	548,405
Building and Land Rent / Lease		644,759	-	33,200	677,959	-	350	350
Repairs & Maintenance		38	-	19,209	19,247	-	45,569	45,569
Insurance		158,579	9,911	19,823	188,313	-	9,911	9,911
Utilities		338,602	21,163	49,983	409,748	-	21,163	21,163
Supplies / Materials		203,972	411	922,932	1,127,315	-	241,127	241,127
Equipment / Furnishings		1,066,701	62,297	124,594	1,253,592	-	77,146	77,146
Staff Development		71,080	-	9,316	80,396	-	24,913	24,913
Marketing / Recruitment		-	-	-	-	-	107,725	107,725
Technology		-	-	416,579	416,579	-	-	-
Food Service		-	-	-	-	-	-	-
Student Services		-	-	945,890	945,890	-	-	-
Office Expense		135,646	-	326,315	461,961	-	111,003	111,003
Depreciation		970,348	60,647	128,505	1,159,500	-	60,647	60,647
OTHER		892,992	51,631	264,333	1,208,956	-	119,872	119,872
<b>Total Expenses</b>		<b>\$ 19,833,122</b>	<b>\$ 1,770,734</b>	<b>\$ 5,299,259</b>	<b>\$ 26,903,115</b>	<b>\$ -</b>	<b>\$ 5,015,077</b>	<b>\$ 5,015,077</b>

	2017
Total	
\$	\$
3,602,035	2,410,435
10,709,511	9,320,658
1,988,543	2,384,771
16,300,089	14,115,864
4,230,944	3,765,079
1,550,433	1,548,884
-	-
-	-
-	-
1,067,844	1,128,282
678,309	596,365
64,816	55,452
198,224	164,944
430,911	405,542
1,368,442	1,259,577
1,330,738	469,116
105,309	130,241
107,725	81,372
416,579	297,761
-	-
945,890	784,569
572,964	458,254
1,220,147	1,127,235
<u>1,328,828</u>	<u>1,686,142</u>
\$ 31,918,192	\$ 28,074,679



# Entry 5c Additional Financial Docs

Created: 10/30/2018 • Last updated: 10/31/2018

The additional items listed below should be uploaded if applicable. Please explain the reason(s) if the items are not included. Examples might include: a written management letter was not issued; the school did not expend federal funds in excess of the Single Audit Threshold of \$750,000; the corrective action plan will be submitted by the following date (should be no later than 30 days from the submission of the report); etc.

## Section Heading

### 1. Management Letter

<https://nysed-cso-reports.fluidreview.com/resp/20217789/8mMlunnVv3/>

**Explanation for not uploading the Management Letter.** (No response)

### 2. Form 990

(No response)

**Explanation for not uploading the Form 990.** Not yet completed

### 3. Federal Single Audit

Note: A copy of the Federal Single Audit must be filed with the Federal Audit Clearinghouse. Please refer to OMB Uniform Guidelines for the federal filing requirements.

(No response)

**Explanation for not uploading the Federal Single Audit.** Not yet submitted

### 4. CSP Agreed Upon Procedure Report

(No response)

**Explanation for not uploading the procedure report.** Not Applicable

5. Evidence of Required Escrow Account

<https://nysed-cso-reports.fluidreview.com/resp/20217789/pN6H0Nalce/>

Explanation for not uploading (No response)  
the Escrow evidence.

6. Corrective Action Plan

A **Corrective Action Plan** for Audit Findings and Management Letter Recommendations, which must include:

- a. The person responsible
- b. The date action was taken, or will be taken
- c. Description of the action taken
- d. Evidence of implementation (if available)

(No response)

Explanation for not uploading Not Applicable  
the Corrective Action Plan.

## COMMUNICATION WITH THOSE CHARGED WITH GOVERNANCE

October 30, 2018

The Board of Trustees  
Charter School for Applied Technologies and Affiliates

We have audited the consolidated financial statements of Charter School for Applied Technologies and Affiliates (the Organization) for the year ended June 30, 2018, and have issued our report thereon. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards, *Government Accounting Standards*, and the Uniform Guidance, as well as certain information related to the planned scope and timing of our audit. We have communicated such information to you in our engagement letter to you dated September 10, 2018. Professional standards also require we communicate to you the following information related to our audit.

### **Significant Audit Findings**

#### *Qualitative Aspects of Accounting Practices*

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by the Organization are described in Note 1 to the consolidated financial statements. No new accounting policies were adopted, and the application of existing policies was not changed in 2018. We noted no transactions entered into by the Organization during the year for which there is a lack of authoritative guidance or consensus.

#### *Estimates*

Accounting estimates are an integral part of the consolidated financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the consolidated financial statements and because of the possibility that future events affecting them may differ significantly from those expected. The most sensitive estimates affecting the consolidated financial statements were:

- Collection of receivables
- Useful lives of property and equipment
- Allocation of expenses by function and program and supporting services classification
- Accrued expenses

Management's estimates of the above are based on firm concepts and reasonable assumptions of future events. We evaluated the key factors and assumptions used to develop the estimates in determining that they are reasonable in relation to the financial statements taken as a whole.

#### *Footnote Disclosures*

The disclosures in the financial statements are neutral, consistent, and clear. Certain financial statement disclosures are particularly sensitive because of their significance to financial statement users. We evaluated all disclosures in relation to the financial statement as a whole, and determined they are reasonable.



### **Difficulties Encountered in Performing the Audit**

We encountered no significant difficulties in dealing with management in performing and completing our audit.

### **Adjustments**

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are trivial, and communicate them to the appropriate level of management. Management has recorded all such adjustments. Additionally, the adjustments recorded were immaterial, individually and in the aggregated, to the financial statements taken as a whole.

### **Disagreements with Management**

For purposes of this letter, a disagreement with management is a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditors' report. We are pleased to report that no such disagreements arose during the course of our audit.

### **Management Representations**

We have requested certain representations from management that are included in the management representation letter dated October 30, 2018.

### **Management Consultations with Other Independent Accountants**

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the Organization's consolidated financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

### **Other Audit Findings or Issues**

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the Organization's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

### **Other Matters**

With respect to the additional information accompanying the consolidated financial statements, we made certain inquiries of management and evaluated the form, content, and methods of preparing the information to determine that the information complies with U.S. generally accepted accounting principles, the method of preparing it has not changed from the prior period, and the information is appropriate and complete in relation to our audit of the consolidated financial statements. We compared and reconciled the supplementary information to the underlying accounting records used to prepare the consolidated financial statements or to the consolidated financial statements themselves.

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This information is intended solely for the use of the Board of Trustees and management of the Organization and is not intended to be, and should not be, used by anyone other than these specified parties.

A handwritten signature in blue ink that reads "Lumsden & McCormick, LLP". The signature is written in a cursive, flowing style.



ROP450  
P.O. Box 7000  
Providence, RI 02940



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## Business Account Statement

1 OF 2

Beginning September 01, 2018  
through September 30, 2018

AV 01 043698 54240B116 A\*\*5DGT



CHARTER SCHOOL FOR APPLIED TECHNOLOGIES  
2303 KENMORE AVE  
BUFFALO NY 14207-1311

### Business Money Market

US002

#### SUMMARY

CHARTER SCHOOL FOR APPLIED TEC  
Premium Business Money Market

#### Balance Calculation

#### Balance

Previous Balance	364,231.40	Average Daily Balance	364,231.40
Checks	.00 -	<b>Interest</b>	
Debits	.00 -	Current Interest Rate	.75%
Deposits & Credits	.00 +	Annual Percentage Yield Earned	.75%
Interest Paid	224.53 +	Number of Days Interest Earned	30
<b>Current Balance</b>	<b>364,455.93 =</b>	Interest Earned	224.53
		Interest Paid this Year	1,663.26

You can waive the monthly maintenance fee of \$25.00 by maintaining a minimum daily balance in your account of \$25,000.

Your minimum daily balance used to qualify this statement period is: \$364,231

Your next statement period will end on October 31, 2018.

Previous Balance

364,231.40

#### TRANSACTION DETAILS

#### Interest

Date	Amount	Description
09/28	224.53	Interest

Total Interest Paid

224.53

Current Balance

364,455.93

#### Daily Balance

Date	Balance	Date	Balance
09/28	364,455.93		

#### MEMO

--YOUR MONEY MARKET ACCOUNT WILL SOON BECOME BUSINESS MONEY MARKET ACCOUNT.  
As of 11/07/18, your current money market account will become Business Money Market. This money market gives you easy and simplified access to your funds while earning interest. While we will no longer offer your current money market account, rest assured your account number and monthly statement will not change. And by maintaining a \$2,500 minimum daily balance in your account, you can avoid the \$9.99 monthly maintenance fee. Plus you'll enjoy the benefits of online and mobile banking along with check-writing and card access. If your account already has check-writing or card access they will continue to work as usual. Please see the attached insert for more details.



# Entry 5d Financial Services Contact Information

Last updated: 10/30/2018

Regents, NYCDOE and Buffalo BOE authorized schools should enter the financial contact information requested and upload the independent auditor's report and internal controls reports as one combined file.

## CS FOR APPLIED TECHNOLOGIES (REGENTS)Section Heading

### 1. School Based Fiscal Contact Information

	School Based Fiscal Contact Name	School Based Fiscal Contact Email	School Based Fiscal Contact Phone
	Tanya Moore		

### 2. Audit Firm Contact Information

	School Audit Contact Name	School Audit Contact Email	School Audit Contact Phone	Years Working With This Audit Firm
	Robert Torella			17

### 3. If applicable, please provide contact information for the school's outsourced financial services firm.

	Firm Name	Contact Person	Mailing Address	Email	Phone	Years with Firm

# New York State Education Department

## Request for Proposals to Establish Charter Schools Authorized by the - Board of Regents -

### 2018-19 Budget & Cash Flow Template

#### General Instructions and Notes for New Application Budgets and Cash Flows Templates

1	Complete ALL SIX columns in <b>BLUE</b>
2	Enter information into the <b>GRAY</b> cells
3	Cells containing <b>RED</b> triangles in the upper right corner in columns B through G contain guidance on that particular item
4	School district per-pupil tuition information is located on the State Aid website at <a href="https://stateaid.nysed.gov/charter/">https://stateaid.nysed.gov/charter/</a> . Rows may be inserted in the worksheet to accomodate additional districts if necessary.
5	The Assumptions column should be completed for all revenue and expense items unless the item is self-explanatory. Where applicable, please reference the page number or section in the application narrative that indicates the assumption being made. For instance, student enrollment would reference the applicable page number in Section I, C of the application narrative.

# Charter School for Applied Technologies

## PROJECTED BUDGET FOR 2018-2019

July 1, 2018 to June 30, 2019

Please Note: The student enrollment data is entered below in the Enrollment Section beginning in row 155. This will populate the data in row 10.

	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
Total Revenue	31,044,152	850,000	1,394,000	-	75,000	33,363,152
Total Expenses	21,657,642	2,181,354	3,439,653	-	5,796,372	33,075,021
Net Income	9,386,510	(1,331,354)	(2,045,653)	-	(5,721,372)	288,131
Actual Student Enrollment	2,308	-	-	-	-	-
Total Paid Student Enrollment	2,285	-	-	-	-	2,285

### PROGRAM SERVICES

### SUPPORT SERVICES

REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
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### REVENUE

#### REVENUES FROM STATE SOURCES

Per Pupil Revenue

CY Per Pupil Rate

Kenmore - Tonawanda

\$10,607.00

Buffalo City Schools

\$13,350.00

Cheektowaga

\$11,526.00

Sweet Home

\$13,335.00

Other

various

2,289,203	-	-	-	-	2,289,203
24,886,269	-	-	-	-	24,886,269
365,144	-	-	-	-	365,144
316,840	-	-	-	-	316,840
1,739,435	-	-	-	-	1,739,435
29,596,890	-	-	-	-	29,596,890

Special Education Revenue

-	850,000	-	-	-	850,000
---	---------	---	---	---	---------

Grants

Stimulus

-	-	-	-	-	-
---	---	---	---	---	---

Other

-	-	-	-	-	-
---	---	---	---	---	---

Other State Revenue

-	-	-	-	-	-
---	---	---	---	---	---

#### TOTAL REVENUE FROM STATE SOURCES

29,596,890	850,000	-	-	-	30,446,890
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#### REVENUE FROM FEDERAL FUNDING

IDEA Special Needs

-	-	-	-	-	-
---	---	---	---	---	---

Title I

1,071,905	-	-	-	-	1,071,905
-----------	---	---	---	---	-----------

Title Funding - Other

373,312	-	-	-	-	373,312
---------	---	---	---	---	---------

School Food Service (Free Lunch)

-	-	1,394,000	-	-	1,394,000
---	---	-----------	---	---	-----------

Grants

Charter School Program (CSP) Planning & Implementation

-	-	-	-	-	-
---	---	---	---	---	---

Other

-	-	-	-	-	-
---	---	---	---	---	---

Other Federal Revenue

-	-	-	-	-	-
---	---	---	---	---	---

#### TOTAL REVENUE FROM FEDERAL SOURCES

1,445,217	-	1,394,000	-	-	2,839,217
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#### LOCAL and OTHER REVENUE

Contributions and Donations, Fundraising

-	-	-	-	-	-
---	---	---	---	---	---

Erate Reimbursement

2,045	-	-	-	-	2,045
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Interest Income, Earnings on Investments,

NYC-DYCD (Department of Youth and Community Developmt.)

-	-	-	-	75,000	75,000
---	---	---	---	--------	--------

Food Service (Income from meals)

-	-	-	-	-	-
---	---	---	---	---	---

Text Book

-	-	-	-	-	-
---	---	---	---	---	---

Other Local Revenue

-	-	-	-	-	-
---	---	---	---	---	---

#### TOTAL REVENUE FROM LOCAL and OTHER SOURCES

2,045	-	-	-	75,000	77,045
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#### TOTAL REVENUE

31,044,152	850,000	1,394,000	-	75,000	33,363,152
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### EXPENSES

#### ADMINISTRATIVE STAFF PERSONNEL COSTS

No. of Positions

Executive Management

4.00

-	-	-	-	520,312	520,312
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Instructional Management

9.00

818,033	-	-	-	-	818,033
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Deans, Directors & Coordinators

7.00

63,435	83,302	-	-	423,864	570,601
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CFO / Director of Finance

0.00

-	-	-	-	-	-
---	---	---	---	---	---

Operation / Business Manager

11.00

-	-	-	-	525,373	525,373
---	---	---	---	---------	---------

# Charter School for Applied Technologies

## PROJECTED BUDGET FOR 2018-2019

July 1, 2018 to June 30, 2019

Please Note: The student enrollment data is entered below in the Enrollment Section beginning in row 155. This will populate the data in row 10.

	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
Total Revenue	31,044,152	850,000	1,394,000	-	75,000	33,363,152
Total Expenses	21,657,642	2,181,354	3,439,653	-	5,796,372	33,075,021
Net Income	9,386,510	(1,331,354)	(2,045,653)	-	(5,721,372)	288,131
Actual Student Enrollment	2,308	-	-	-	-	-
Total Paid Student Enrollment	2,285	-	-	-	-	2,285

		PROGRAM SERVICES			SUPPORT SERVICES		
		REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
Administrative Staff	22.00	255,812	70,000	-	-	691,800	1,017,612
<b>TOTAL ADMINISTRATIVE STAFF</b>	<b>53</b>	<b>1,137,280</b>	<b>153,302</b>			<b>2,161,349</b>	<b>3,451,931</b>
<b>INSTRUCTIONAL PERSONNEL COSTS</b>							
Teachers - Regular	87.00	5,037,735	-	-	-	-	5,037,735
Teachers - SPED	24.00	-	1,283,282	-	-	-	1,283,282
Substitute Teachers	8.00	322,127	-	-	-	-	322,127
Teaching Assistants	0.00	-	-	-	-	-	-
Specialty Teachers	65.00	3,411,501	-	-	-	-	3,411,501
Aides	17.00	507,429	33,551	-	-	-	540,980
Therapists & Counselors	15.00	761,799	-	-	-	-	761,799
Other	0.00	197,250	-	230,510	-	-	427,760
<b>TOTAL INSTRUCTIONAL</b>	<b>216</b>	<b>10,237,841</b>	<b>1,316,833</b>	<b>230,510</b>			<b>11,785,183</b>
<b>NON-INSTRUCTIONAL PERSONNEL COSTS</b>							
Nurse	3.00	-	-	147,290	-	-	147,290
Librarian	2.00	142,413	-	-	-	-	142,413
Custodian	14.00	-	-	-	-	744,905	744,905
Security	0.00	-	-	-	-	-	-
Other	12.00	140,000	-	507,673	-	-	647,673
<b>TOTAL NON-INSTRUCTIONAL</b>	<b>31</b>	<b>282,413</b>		<b>654,963</b>		<b>744,905</b>	<b>1,682,281</b>
<b>SUBTOTAL PERSONNEL SERVICE COSTS</b>	<b>300</b>	<b>11,657,534</b>	<b>1,470,135</b>	<b>885,473</b>		<b>2,906,254</b>	<b>16,919,395</b>
<b>PAYROLL TAXES AND BENEFITS</b>							
Payroll Taxes		891,801	112,465	67,739	-	222,328	1,294,334
Fringe / Employee Benefits		2,580,028	325,368	195,972	-	643,208	3,744,575
Retirement / Pension		1,215,498	153,287	92,326	-	303,027	1,764,137
<b>TOTAL PAYROLL TAXES AND BENEFITS</b>		<b>4,687,327</b>	<b>591,120</b>	<b>356,036</b>		<b>1,168,563</b>	<b>6,803,046</b>
<b>TOTAL PERSONNEL SERVICE COSTS</b>		<b>16,344,861</b>	<b>2,061,254</b>	<b>1,241,509</b>		<b>4,074,817</b>	<b>23,722,441</b>
<b>CONTRACTED SERVICES</b>							
Accounting / Audit		-	-	-	-	51,500.00	51,500
Legal		-	-	-	-	60,000.00	60,000
Management Company Fee		-	-	-	-	-	-
Nurse Services		-	-	-	-	-	-
Food Service / School Lunch		-	-	-	-	-	-
Payroll Services		-	-	-	-	-	-
Special Ed Services		-	113,000.00	-	-	-	113,000
Titelment Services (i.e. Title I)		-	-	-	-	-	-
Other Purchased / Professional / Consulting		315,735.79	-	96,331.60	-	237,450.00	649,517
<b>TOTAL CONTRACTED SERVICES</b>		<b>315,736</b>	<b>113,000</b>	<b>96,332</b>		<b>348,950</b>	<b>874,017</b>
<b>SCHOOL OPERATIONS</b>							
Board Expenses		-	-	-	-	25,000.00	25,000
Classroom / Teaching Supplies & Materials		241,165.60	-	84,989.28	-	-	326,155
Special Ed Supplies & Materials		-	6,500.00	-	-	-	6,500
Textbooks / Workbooks		120,099.75	-	-	-	-	120,100

# Charter School for Applied Technologies

## PROJECTED BUDGET FOR 2018-2019

July 1, 2018 to June 30, 2019

Please Note: The student enrollment data is entered below in the Enrollment Section beginning in row 155. This will populate the data in row 10.

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Total Expenses	21,657,642	2,181,354	3,439,653	-	5,796,372	33,075,021
Net Income	9,386,510	(1,331,354)	(2,045,653)	-	(5,721,372)	288,131
Actual Student Enrollment	2,308	-	-	-	-	-
Total Paid Student Enrollment	2,285	-	-	-	-	2,285

	PROGRAM SERVICES			SUPPORT SERVICES		
	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
Supplies & Materials other	8,500.00	-	99,520.00	-	29,150.00	137,170
Equipment / Furniture	198,850.00	-	6,584.88	-	12,700.00	218,135
Telephone	51,000.00	-	-	-	34,800.00	85,800
Technology	626,726.00	-	-	-	39,800.00	666,526
Student Testing & Assessment	5,250.00	-	-	-	-	5,250
Field Trips	13,290.00	-	-	-	-	13,290
Transportation (student)	-	-	938,238.00	-	-	938,238
Student Services - other	-	-	-	-	-	-
Office Expense	203,000.00	-	-	-	14,150.00	217,150
Staff Development	117,303.00	-	2,400.00	-	9,400.00	129,103
Staff Recruitment	-	-	-	-	500.00	500
Student Recruitment / Marketing	22,000.00	-	-	-	110,700.00	132,700
School Meals / Lunch	-	-	839,050.00	-	-	839,050
Travel (Staff)	4,000.00	600.00	7,500.00	-	1,100.00	13,200
Fundraising	-	-	-	-	-	-
Other	1,111,930.00	-	116,079.96	-	167,500.00	1,395,510
<b>TOTAL SCHOOL OPERATIONS</b>	<b>2,723,114</b>	<b>7,100</b>	<b>2,094,362</b>		<b>444,800</b>	<b>5,269,376</b>
<b>FACILITY OPERATION &amp; MAINTENANCE</b>						
Insurance	15,579	-	-	-	193,500	209,079
Janitorial	-	-	-	-	-	-
Building and Land Rent / Lease	726,852	-	-	-	58,092	784,944
Repairs & Maintenance	6,500	-	7,450	-	510,213	524,163
Equipment / Furniture	-	-	-	-	-	-
Security	-	-	-	-	166,000	166,000
Utilities	425,000	-	-	-	-	425,000
<b>TOTAL FACILITY OPERATION &amp; MAINTENANCE</b>	<b>1,173,931</b>		<b>7,450</b>		<b>927,805</b>	<b>2,109,186</b>
<b>DEPRECIATION &amp; AMORTIZATION</b>	<b>1,100,000</b>					<b>1,100,000</b>
<b>DISSOLUTION ESCROW &amp; RESERVES / CONTINGENCY</b>						
<b>TOTAL EXPENSES</b>	<b>21,657,642</b>	<b>2,181,354</b>	<b>3,439,653</b>		<b>5,796,372</b>	<b>33,075,021</b>
<b>NET INCOME</b>	<b>9,386,510</b>	<b>(1,331,354)</b>	<b>(2,045,653)</b>		<b>(5,721,372)</b>	<b>288,131</b>

### ENROLLMENT - \*School Districts Are Linked To Above Entries\*

	REGULAR EDUCATION	SPECIAL EDUCATION	TOTAL ENROLLED
Kenmore - Tonawanda	218		218
Buffalo City Schools	1,886		1,886
Cheektowaga	32		32
Sweet Home	24		24
Other	148		148
<b>TOTAL ENROLLMENT</b>	<b>2,308</b>		<b>2,308</b>
<b>REVENUE PER PUPIL</b>	<b>13,451</b>	<b>-</b>	<b>604</b>
<b>EXPENSES PER PUPIL</b>	<b>9,384</b>	<b>-</b>	<b>1,490</b>

[illegible]



[illegible]

[illegible]

<b>Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee</b>
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Trustee Name:

Joseph Berti

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

Charter School for Applied Technologies

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).

**Board Member, Vice Chair**

2. Is the trustee an employee of any school operated by the Education Corporation?  
\_\_\_ **Yes** \_\_\_ **X** **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?

\_\_\_ **Yes** \_\_\_ **X** **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
<i>NONE.</i>			

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5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
<i>NONE</i>				

Completed by: Tanya Moore, CFO

8/1/18

Signature

Date

*Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.*

Business Telephone:

Business Address: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

Home Telephone: \_\_\_\_\_

Home Address: \_\_\_\_\_

**Disclosure of Financial Interest by a Current or Proposed Charter School  
Education Corporation Trustee**

Trustee Name:

JOHN CINQUINO

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

Charter School for Applied Technologies

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative). **TREASURER**

2. Is the trustee an employee of any school operated by the Education Corporation?  
\_\_\_ Yes ☒ No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?

\_\_\_ Yes ☒ No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
Please write "None" if applicable. Do not leave this space blank. <b>NONE</b>			



**Disclosure of Financial Interest by a Current or Proposed Charter School  
Education Corporation Trustee**

**Trustee Name:**

Tan Donnelly

**Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):**

Charter School for Applied Technologies

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative). Board Member

2. Is the trustee an employee of any school operated by the Education Corporation?  
☐ Yes ☒ No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?  
☐ Yes ☒ No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
<p><u>None</u> Please write "None" if applicable. Do not leave this space blank.</p>			

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5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
<i>Please write "None" if applicable. Do not leave this space blank.</i>				
NONE	NONE	NONE	NONE	NONE

*[Signature]*  
Signature

7/31/18  
Date

*Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.*

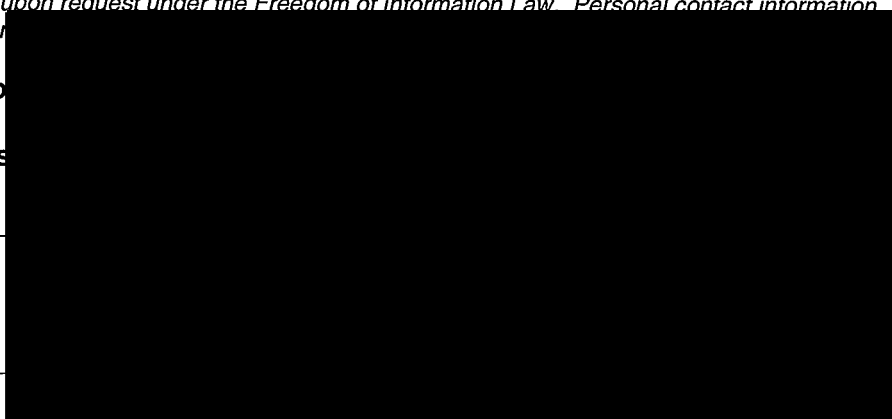
Business Telephone: \_\_\_\_\_

Business Address: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

Home Telephone: \_\_\_\_\_

Home Address: \_\_\_\_\_





<p align="center"><b>Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee</b></p>
---

Trustee Name:

MICHAEL A. KELLER

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

Charter School for Applied Technologies

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).

2. Is the trustee an employee of any school operated by the Education Corporation?  
☐ Yes ☒ No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?  
☐ Yes ☒ No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

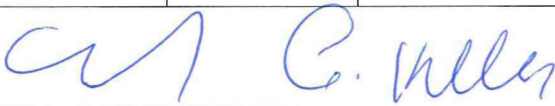
4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
NONE	NONE	NONE	NONE
Please write "None" if applicable. Do not leave this space blank.			

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5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
NONE <i>Please write "None" if applicable.</i>	NONE	NONE	NONE <i>Do not leave this space</i>	NONE <i>blank.</i>

 July 27/2018  
Signature Date

*Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.*

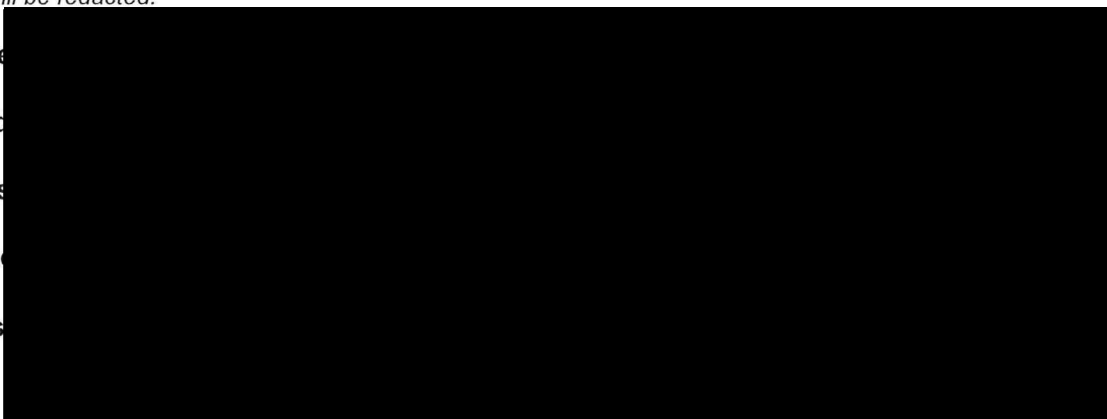
Business Tele

Business Add

E-mail Address

Home Telephone

Home Address



**Disclosure of Financial Interest by a Current or Proposed Charter School  
Education Corporation Trustee**

**Trustee Name:**

Karen M. Kelley

**Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):**

**Charter School for Applied Technologies**

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).
2. Is the trustee an employee of any school operated by the Education Corporation?  
☐ Yes ☒ No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?  
☐ Yes ☒ No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
Please write "None" if applicable. Do not leave this space blank.			

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5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
Please write "None" if applicable. Do not leave this space blank.				

*Kieran M. Kelly*  
Signature

*7/25/2018*  
Date

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

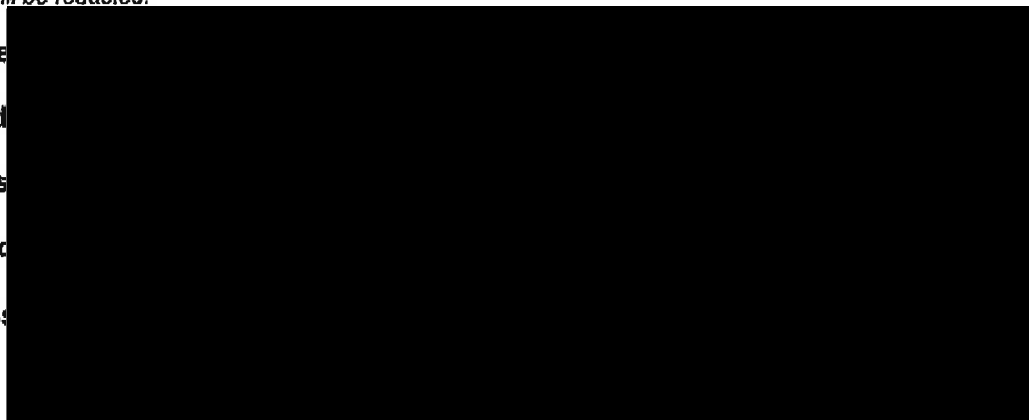
Business Tele

Business Add

E-mail Address

Home Telepho

Home Address





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5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
NONE				

Kobba mcl  
Signature

7/27/18

Date

*Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.*

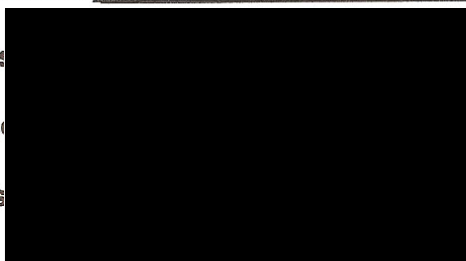
**Business Telephone:** \_\_\_\_\_

**Business Address:** \_\_\_\_\_

**E-mail Address:** \_\_\_\_\_

**Home Telephone:** \_\_\_\_\_

**Home Address:** \_\_\_\_\_



<b>Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee</b>
---

**Trustee Name:**

**ROBERT A MIKULEC**\_\_\_\_\_

**Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):**

**Charter School for Applied Technologies**\_\_\_\_\_

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative). **PRESIDENT. VP. APPEALS**

2. Is the trustee an employee of any school operated by the Education Corporation?  
\_\_\_ **Yes** \_\_\_ **X** \_\_\_ **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?  
\_\_\_ **Yes** \_\_\_ **X** \_\_\_ **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
NONE			

<p align="center"><b>Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee</b></p>
---

Trustee Name:

Andrea Pasieka

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

Charter School for Applied Technologies

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative). trustee

2. Is the trustee an employee of any school operated by the Education Corporation?  
 \_\_\_ Yes X No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?  
 \_\_\_ Yes X No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
<i>None</i>	<i>NONE</i>	<i>None</i>	<i>None</i>
<i>None Please write "None" if applicable. Do not leave this space blank.</i>			

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5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
Independent Health <i>Please write "None" if applicable.</i>	Health Insurance	\$3.2m	Andrea Pasieka - oversee rating of health insurance <i>Do not leave this space</i>	Will not vote on any health insurance related issues

Andre Pasieka  
Signature

7/18/2018  
Date

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

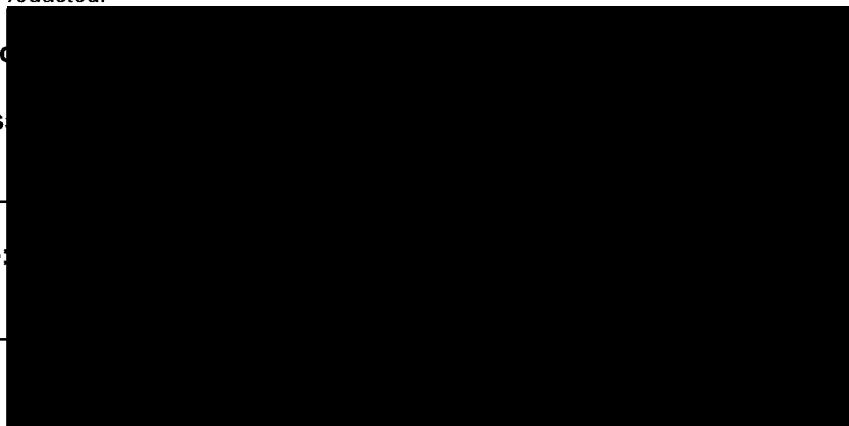
Business Telephone: \_\_\_\_\_

Business Address: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

Home Telephone: \_\_\_\_\_

Home Address: \_\_\_\_\_





**Disclosure of Financial Interest by a Current or Proposed Charter School  
Education Corporation Trustee**

Trustee Name:

DAVID S QUACKENBUSH

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

Charter School for Applied Technologies

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).

2. Is the trustee an employee of any school operated by the Education Corporation?  
\_\_\_ Yes \_\_\_ ☒ No

If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?  
\_\_\_ Yes \_\_\_ ☒ No

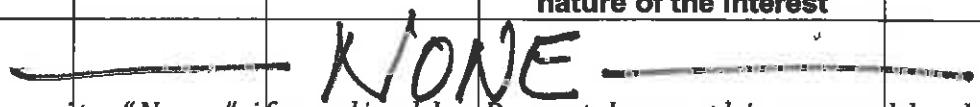
If Yes, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

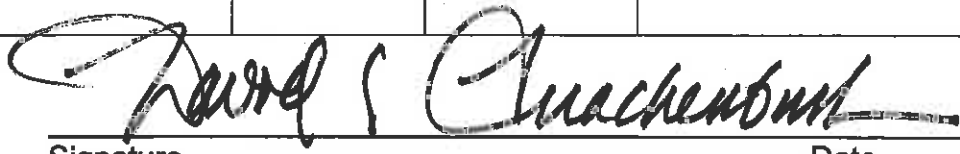
4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write None. Please note that, if you answered Yes to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
<u>NONE</u> Please write "None" if applicable. Do not leave this space blank.			

--	--	--	--

5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation and in which such entity; during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
<div style="text-align: center;">  <p><i>Please write "None" if applicable. Do not leave this space blank.</i></p> </div>				


7/18/18

Signature Date

*Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.*

Business Telephone:

Business Address:

E-mail Address:

Home Telephone:

Home Address:



<b>Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee</b>
---

Trustee Name:

Kenneth Robinson

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

Charter School for Applied Technologies

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).

**Board Member, Parent Representative**

2. Is the trustee an employee of any school operated by the Education Corporation?  
\_\_\_ **Yes** \_\_\_ **X** **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?

\_\_\_ **Yes** \_\_\_ **X** **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
<i>NONE.</i>			

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5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
<i>NONE</i>				

Completed by: Tanya Moore, CFO

8/1/18

Signature

Date

*Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.*

Business Telephone: \_\_\_\_\_

Business Address: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

Home Telephone: \_\_\_\_\_

Home Address: \_\_\_\_\_

<b>Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee</b>
---

Trustee Name:

Danielle Salasavage

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

Charter School for Applied Technologies

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).

**Parent Representative**

2. Is the trustee an employee of any school operated by the Education Corporation?  
\_\_\_ **Yes** \_\_\_ **X** **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?

\_\_\_ **Yes** \_\_\_ **X** **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
<i>NONE.</i>			

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5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
<i>NONE</i>				

Completed by: Tanya Moore, CFO

8/1/18

Signature

Date

*Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.*

Business Telephone: \_\_\_\_\_

Business Address: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

Home Telephone: \_\_\_\_\_

Home Address: \_\_\_\_\_

<p align="center"><b>Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee</b></p>
---

Trustee Name:

Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):

**Charter School for Applied Technologies**

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).

2. Is the trustee an employee of any school operated by the Education Corporation?  
 \_\_\_ Yes ☒ No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?  
 \_\_\_ Yes ☒ No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
Please write "None" if applicable. Do not leave this space blank.			

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5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
<i>Please write "None" if applicable. Do not leave this space blank.</i>				

Rini L. Smith July 18, 2018  
Signature Date

Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.

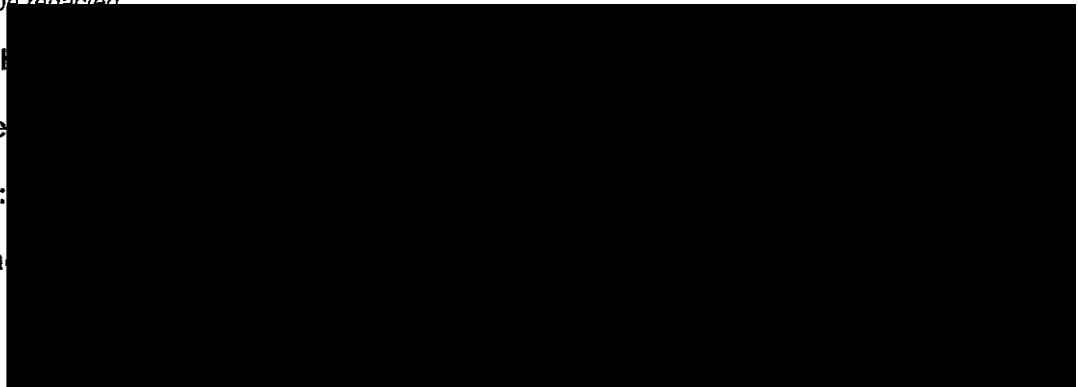
Business Telephone:

Business Address:

E-mail Address:

Home Telephone:

Home Address:







# Entry 8 BOT Table

Last updated: 07/31/2018

## 1. Current Board Member Information (Enter info for each BOT member)

	Trustee Name and Email Address	Position on the Board	Committee Affiliations	Voting Member Per By-Laws (Y/N)	Number of Terms Served	Start Date of Current Term (MM/DD/YYYY)	End Date of Current Term (MM/DD/YYYY)	Board Meetings Attended During 2017-18
1	David Quackenbush [REDACTED]	Chair	ex-officio member of all committees	Yes	5	09/01/2016	09/01/2019	12
2	Joseph Berti [REDACTED]	Vice Chair	Quality Assurance, Development, Career Readiness,	Yes	2	09/01/2015	09/01/2018	10
3	John Cinquino [REDACTED]	Treasurer	Finance, Ancillary Services	Yes	5	09/01/2015	09/01/2018	11
4	Karen Kelley [REDACTED]	Secretary	Negotiations, Appeals, Career Readiness	Yes	5	09/01/2015	09/01/2018	9
5	Michael Keller [REDACTED]	Trustee/Member	Finance, Facilities, Nominations, Negotiations	Yes	5	09/01/2016	09/01/2019	11
6	Robert Mikulec [REDACTED]	Trustee/Member	Development, Career Readiness	Yes	5	09/01/2016	09/01/2019	8

			s					
7	Kenneth Robinson 	Trustee/Member	Quality Assurance, Development, Ancillary Services, Appeals	Yes	2	09/01/2016	09/01/2019	7
8	Lisa Smith 	Trustee/Member	Negotiations, Appeals, Quality Assurance	Yes	2	09/01/2017	09/01/2020	6
9	Andrea Pasieka 	Trustee/Member	Development, Career Readiness	Yes			09/01/2020	12

**1a. Are there more than 9 members of the Board of Trustees?** Yes

**1b. Current Board Member Information**

	Trustee Name and Email Address	Position on the Board	Committee Affiliations	Voting Member Per By-Laws (Y/N)	Number of Terms Served	Start Date of Current Term (MM/DD/YYYY)	End Date of Current Term (MM/DD/YYYY)	Board Meetings Attended During 2017-18
10	Danielle Salasavage [REDACTED]	Trustee/Member	Quality Assurance, Parent Representative	Yes			09/01/2019	10
11	Ian Donnelly [REDACTED]	Other	Ancillary Services				09/01/2020	10
12								
13								
14								
15								

**1c. Are there more than 15 members of the Board of Trustees?** No

**2. Total number of members on June 30, 2018** 10

**3. Total number of members joining the Board during the 2017-18 school year** 1

**4. Total number of members departing the Board during the 2017-18 school year** 1

**5. Number of voting members in 2017-18, as set by the by-laws, resolution or minutes** 10

**6. Number of Board meetings conducted during the 2017-18 School Year** 12

**7. Number of Board meetings scheduled for the coming 2018-19 school year** 12

**Thank you.**



# Entry 9 - Board Meeting Minutes

Last updated: 07/27/2018

## [Instructions for submitting minutes of the BOT monthly meetings](#)

Regents, NYCDOE, and Buffalo BOE authorized schools must either provide a link to a complete set of minutes that are posted on the charter school website, or upload a complete set of board meeting minutes from July 2017--June 2018, which should match the number of meetings held during the 2017-18 school year.

### **CS FOR APPLIED TECHNOLOGIES (REGENTS)**

**Are all monthly BOT meeting minutes posted, which should match the number of meetings held during 2017-18 school year, on the charter school's website?**

the charter school's website.

**A. Provide if posted on the charter school's website a URL link to the Monthly Board Meeting Minutes, which should match the number of meetings held during the 2017-18 school year.**

Yes

<http://www.csat-k12.org/site/default.aspx?PageType=14&DomainID=8&PageID=24&ModuleInstanceID=475&ViewID=1e008a8a-8e8a-4ca0-9472-a8f4a723a4a7&IsMoreExpandedView=True>



# Entry 10 Enrollment and Retention of Special Populations

Created: 07/31/2018 • Last updated: 08/01/2018

## Instructions for Reporting Enrollment and Retention Strategies

Describe the efforts the charter school has made in 2017-18 toward meeting targets to attract and retain enrollment of students with disabilities, English language learners, and students who are economically disadvantaged. In addition, describe the school's plans for meeting or making progress toward meeting its enrollment and retention targets in 2018-19.

## CS FOR APPLIED TECHNOLOGIES (REGENTS)Section Heading

### Recruitment/Attraction Efforts Toward Meeting Targets

	Describe Recruitment Efforts in 2017-18	Describe Recruitment Plans in 2018-19)
Economically Disadvantaged	During the 2017-2018 school year, many of our prior year efforts were continued to attract new students, inclusive of students with disabilities, English language learners and those families eligible for free and reduced priced lunch. Such mediums included newspaper and magazine advertisements (KenTon Bee, Western NY Family, Buffalo Rocket, Panorama Hispano), radio spots, Facebook, CSAT's Website. Our school also hosted three Open Houses for our families and others. Our staff visited other Charter Schools and attended a DayCare Fair. Electronic signs within our buildings are always visible and provide visitors with the latest school information, inclusive of enrollment deadlines and dates.	<p>For the upcoming 2018-19 school year, our initial plan will be to continue with those recruitment activities deemed to be successful in assisting our school with meeting its prior year targets. Additionally, after an assessment of our current needs and budget allotments, future marketing wording will include the emphasis and highlighting of - all types of students are accepted (with placement into a lottery if requests exceed the number of seats), with no entrance exams or tuition.</p> <p>We plan to also continue our Open Houses, visits to other Charter Schools and Daycare Centers to attract new students. In addition, our school's website will continue to be a resource for students and families with Special Education needs and English Language Learners by providing families with information and third party resources made available to them.</p>
	During the 2017-2018 school year, many of our prior year efforts were continued to attract new students, inclusive of students with disabilities, English language learners	For the upcoming 2018-19 school year, our initial plan will be to continue with those recruitment activities deemed to be successful in assisting our school with meeting its prior year targets. Additionally, after an assessment of our current needs and

English Language Learners	and those families eligible for free and reduced priced lunch. Such mediums included newspaper and magazine advertisements (KenTon Bee, Western NY Family, Buffalo Rocket, Panorama Hispano), radio spots, Facebook, CSAT's Website. Our school also hosted three Open Houses for our families and others. Our staff visited other Charter Schools and attended a DayCare Fair. Electronic signs within our buildings are always visible and provide visitors with the latest school information, inclusive of enrollment deadlines and dates.	<p>budget allotments, future marketing wording will include the emphasis and highlighting of - all types of students are accepted (with placement into a lottery if requests exceed the number of seats), with no entrance exams or tuition.</p> <p>We plan to also continue our Open Houses, visits to other Charter Schools and Daycare Centers to attract new students. In addition, our school's website will continue to be a resource for students and families with Special Education needs and English Language Learners by providing families with information and third party resources made available to them.</p>
Students with Disabilities	During the 2017-2018 school year, many of our prior year efforts were continued to attract new students, inclusive of students with disabilities, English language learners and those families eligible for free and reduced priced lunch. Such mediums included newspaper and magazine advertisements (KenTon Bee, Western NY Family, Buffalo Rocket, Panorama Hispano), radio spots, Facebook, CSAT's Website. Our school also hosted three Open Houses for our families and others. Our staff visited other Charter Schools and attended a DayCare Fair. Electronic signs within our buildings are always visible and provide visitors with the latest school information, inclusive of enrollment deadlines and dates.	<p>For the upcoming 2018-19 school year, our initial plan will be to continue with those recruitment activities deemed to be successful in assisting our school with meeting its prior year targets. Additionally, after an assessment of our current needs and budget allotments, future marketing wording will include the emphasis and highlighting of - all types of students are accepted (with placement into a lottery if requests exceed the number of seats), with no entrance exams or tuition.</p> <p>We plan to also continue our Open Houses, visits to other Charter Schools and Daycare Centers to attract new students. In addition, our school's website will continue to be a resource for students and families with Special Education needs and English Language Learners by providing families with information and third party resources made available to them.</p>

### Retention Efforts Toward Meeting Targets

	Describe Retention Efforts in 2017-18	Describe Retention Plans in 2018-19)
	During 2017-2018, our school continued to assisted our economically disadvantaged students and families by provisions of providing awareness of the resources and services available through numerous presentations presented during various school events such as: Open House, the Annual Harvest Festival, Parent and Family	Upon review of enrollment levels, the school

Economically Disadvantaged	<p>Education Nights (Wellness, Literacy, and Skill Building Programs, Zumba Nights).</p> <p>Our Family Support Center continued its drive to strengthen all of our students and families through school, community and parent collaboration to promote student success and wellbeing.</p> <p>The center provided a spectrum of free services – individual and family counseling, support groups, and referrals / information to outside community resources.</p> <p>Food Pantry services were also provided to those families in need.</p>	<p>plans to continue successful services performed during the prior year or restructure those services in need. The school, through its Family Support Center will conduct a survey to gauge the effectiveness of current services, identify new areas of needs, and those services requiring elimination or restructuring.</p>
English Language Learners	<p>During 2017-2018, the school continued its work, through its ENL program to identify the needs of each student and their families to ensure proper supports were made available. Such services included language translation, linkage to community resources, and short term counseling. We also provided our academic program for our ELL students within an inclusion model in the regular classroom and in small groups to improve and enhance the writing, reading, listening and English speaking skills of the students.</p>	<p>Upon review of enrollment levels, the school plans to continue successful services performed during the prior year or restructure those services in need. The school, through its Family Support Center will conduct a survey to gauge the effectiveness of current services, identify new areas of needs, and those services requiring elimination or restructuring.</p>
Students with Disabilities	<p>CSAT Students identified with special needs received the support of a certified Special Education Teacher. Additionally, there was one teacher assigned to each of the grades K-6 teams and a Special Education teacher assigned to each of the subject area teams in grades 7-12. Most of the support was provided in an inclusive, push-in setting. In some instances, short term pull-out groupings were used. In these cases, non-identified students joined the small groupings when a benefit could be attained from the instruction. In this way, labeling has been minimized.</p> <p>Common grade-level formative assessments were administered to students with disabilities in accordance with their IEPs. Any adaptation and/or accommodation called for by the IEP was followed for both instruction and formative assessments administration. For instance, if a child's IEP requires that the assessment be read to them, the IEP was followed. In the case of State Assessment</p>	<p>Upon a preliminary review of the data that describes the new student population due to our current expansion, we believe that we can meet the targets within the guidelines of our current outreach / marketing efforts. Should we experience difficulty meeting the targets during the next term, the school may ask for a material change that would permit CSAT to give a priority point to a specific special population for enrollment. We believe a precedent has been established for such a request by several CSI authorized charters. What we would not be willing to do, as it is not in the benefit of children, is to aspire at a negative goal of reaching percentages of special education students from districts that over identify students. We will continue to provide interventions that avoid referrals and</p>



System tests, they were also provided in accordance to the IEP. In the case of an IEP calling for alternative assessment, the school provided the appropriate form of State Alternative Learning Assessment. In addition, CSAT provided parents IEP progress reports in accordance with the reporting directives of the student's IEP. Parents also received report cards on a quarterly basis

declassify students who make significant progress.



# Entry 11 Classroom Teacher and Administrator Attrition

Last updated: 08/01/2018

Report changes in teacher and administrator staffing.

## Instructions for completing the Classroom Teacher and Administrator Attrition Tables

Charter schools must complete the tables titled 2017-2018 Classroom Teacher and Administrator Attrition to report changes in teacher and administrator staffing during the 2017-2018 school year. Please provide the full time equivalent (FTE) of staff on June 30, 2017; the FTE for any departed staff from July 1, 2017 through June 30, 2018; the FTE for added staff from July 1, 2017 through June 30, 2018; and the FTE of staff added in newly created positions from July 1, 2017 through June 30, 2018 using the tables provided.

### 1. Classroom Teacher Attrition Table

	FTE Classroom Teachers on 6/30/17	FTE Classroom Teachers Departed 7/1/17 - 6/30/18	FTE Classroom Teachers Filling Vacant Positions 7/1/17 - 6/30/18	FTE Classroom Teachers Added in New Positions 7/1/17 - 6/30/18	FTE of Classroom Teachers on 6/30/18
	149	18	26	17	174

### 2. Administrator Position Attrition Table

	FTE Administrative Positions on 6/30/17	FTE Administrators Departed 7/1/17 - 6/30/18	FTE Administrators Filling Vacant Positions 7/1/17 - 6/30/18	FTE Administrators Added in New Positions 7/1/17 - 6/30/18	FTE Administrative Positions on 6/30/18
	8	3	2	6	13

**3. Tell your school's story**

**Charter schools may provide additional information in this section of the Annual Report about their respective teacher and administrator attrition rates as some teacher or administrator departures do not reflect advancement or movement within the charter school networks. Schools may provide additional detail to reflect a teacher’s advancement up the ladder to a leadership position within the network or an administrator’s movement to lead a new network charter school.**

During 2017-2018 the Board of Trustees approved the creation of a CSAT Cabinet to consist of 5 members. This group has been empowered, by the Board of Trustees, to collaboratively provide leadership for the school during 2018-2019.

**4. Charter schools must ensure that all prospective employees receive clearance through [the NYSED Office of School Personnel Review and Accountability](#) (OSPRA) prior to employment. After an employee has been cleared, schools are required to maintain proof of such clearance in the file of each employee. For the safety of all students, charter schools must take immediate steps to terminate the employment of individuals who have been denied clearance. Once the employees have been terminated, the school must terminate the request for clearance in the TEACH system.**

**Have all employees have been cleared through the NYSED TEACH system?**

Yes

**5. For perspective or current employees whose clearance has been denied, have you terminated their employment and removed them from the TEACH system?**

	Yes
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**Thank you**



# Entry 12 Uncertified Teachers

Created: 07/31/2018 • Last updated: 08/01/2018

**FTE Count of All Teachers** 174  
**(Certified and Uncertified) as of**  
**6/30/18**

**FTE Count of All Certified** 161  
**Teachers as of 6/30/18**

## Instructions for Reporting Percent of Uncertified Teachers

The table below is reflective of the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Enter the relevant full time equivalent (FTE) count of teachers in each column. For example, a school with 20 full time teachers and 5 half time teachers would have an FTE count of 22.5. If more than one column applies to a particular teacher, please select one column for the FTE count. Please do not include paraprofessionals, such as teacher assistants.

**FTE count of uncertified teachers on 6/30/18, and each uncertified teacher should be counted only once.**

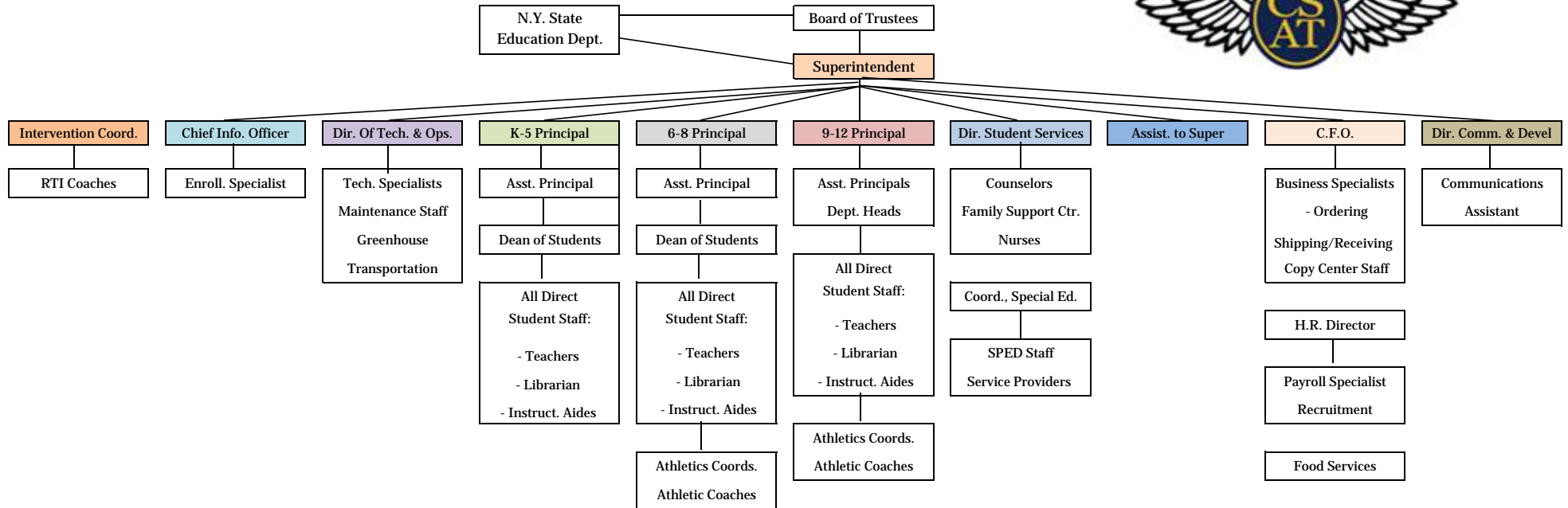
	FTE Count
1. Total FTE count of uncertified teachers (6-30-18)	13
2. FTE count of uncertified teachers with at least three years of elementary, middle or secondary classroom teaching experience (6-30-18)	8
3. FTE count of uncertified teachers who are tenured or tenure track college faculty (6-30-18)	
4. FTE count of uncertified teachers with two years of Teach for America experience (6-30-18)	
5. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (6-30-18)	4
6. FTE count of uncertified teachers who do not fit into any of the prior four categories (6-30-18)	1

**Thank you.**



# Charter School for Applied Technologies

## Organizational Chart



# CHARTER SCHOOL FOR APPLIED TECHNOLOGIES

2018-2019 School Year Calendar K-5

July						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

August						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

September						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

October						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

November						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

December						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

Student Days: 183  
Teacher Days: 198

## JULY

4th: Independence Day

## AUGUST

20th-24th: No School Professional Devel Day

27th: First Day of School - Full Day

## SEPTEMBER

3rd: School Closed - Labor Day

28th: 5-Week Progress Report

## OCTOBER

5th: No School Professional Devel Day

8th: School Closed - Columbus Day

26th: 1st Marking Period Ends

## NOVEMBER

8th & 15th : Parent/Teacher Conferences

9th: No School Professional Devel Day

12th: School Closed - Veteran's Day

16th: School Closed

21st - 23rd: Thanksgiving Recess

## DECEMBER

7th: 15-Week Progress Report

24th-31st: Winter Recess No School

## JANUARY

1st: New Year's Day

21st: School Closed - MLK Jr. Day

25th: 2nd Marking Period Ends

28th: No School Professional Devel Day

## FEBRUARY

7th & 13th: Parent/Teacher Conferences

8th: No School Professional Devel

15th: School Closed

18th: School Closed-President's Day

19th-22nd Winter Recess No School

## MARCH

8th: 25-Week Progress Report

15th: No School Professional Devel Day

## APRIL

2nd-4th: NYS ELA Assessment Grade 3-8

12th: ELA Scoring Day - No School

12th: 3rd Marking Period Ends

19th-26th: Spring Recess No School

## MAY

1st-3rd: NYS Math Assessment Grade 3-8

10th: Math Scoring Day - No School

23rd: 35-Week Progress Report

24th-27th: School Closed-Memorial Day

## JUNE

June 3rd: NYS Science Assessment

Grade 4 & 8

27th: Last Day of School - Full Day

20th: 4th Marking Period Ends

28th: Last day for Faculty

January						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

February						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28		

March						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

April						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

May						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

June						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

- Recess-No School
- No School for Students
- Student First / Last Day Full Day
- Prof Dev Day-No School for students





# CHARTER SCHOOL FOR APPLIED TECHNOLOGIES

2018-2019 School Year Calendar 6-8

July						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

August						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

September						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

October						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

November						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

December						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

Student Days: 183  
Teacher Days: 198

JULY
------

4th: Independence Day

AUGUST
--------

20th-24th: No School Professional Devel Day

27th: First Day of School - Full Day

SEPTEMBER
-----------

3rd: School Closed - Labor Day

28th: 5-Week Progress Report

OCTOBER
---------

5th: No School Professional Devel Day

8th: School Closed - Columbus Day

26th: 1st Marking Period Ends

NOVEMBER
----------

8th & 15th : Parent/Teacher Conferences

9th: No School Professional Devel Day

12th: School Closed - Veteran's Day

16th: School Closed

21st - 23rd: Thanksgiving Recess

DECEMBER
----------

7th: 15-Week Progress Report

24th-31st: Winter Recess No School

JANUARY
---------

1st: New Year's Day

21st: School Closed - MLK Jr. Day

25th: 2nd Marking Period Ends

28th No School Professional Devel Day

FEBRUARY
----------

7th & 13th: Parent/Teacher Conferences

8th: No School Professional Devel

15th: School Closed

18th: School Closed-President's Day

19th-22nd Winter Recess No School

MARCH
-------

8th: 25-Week Progress Report

15th: No School Professional Devel Day

APRIL
-------

2nd-4th: NYS ELA Assessment Grade 3-8

12th: ELA Scoring Day - No School

12th: 3rd Marking Period Ends

19th-26th: Spring Recess No School

MAY
-----

1st-3rd: NYS Math Assessment Grade 3-8

10th: Math Scoring Day - No School

23rd: 35-Week Progress Report

24th-27th: School Closed-Memorial Day

JUNE
------

June 3rd: NYS Science Assessment  
Grade 4 & 8

27th: Last Day of School - Full Day

20th: 4th Marking Period Ends

28th: Last day for Faculty

January						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

February						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28		

March						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

April						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

May						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

June						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

- Recess-No School
- No School for Students
- Student First / Last Day Full Day
- Prof Dev Day-No School for students
- CMSAT Half Days

# CHARTER SCHOOL FOR APPLIED TECHNOLOGIES

## 2018-2019 School Year Calendar 9-12

July						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

August						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

September						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

October						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

November						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

December						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

Student Days: 183  
Teacher Days: 198

JULY						
4th: School Closed - Independence Day						
AUGUST						

16th-17th: Regents Exams  
20th-24th: No School Professional Dev Days  
27th: **Gr 12**, (full day) 28th: **Gr 11**  
29th: **Gr 10**, (full day) 30th: **Gr 9**  
31st: All grades report

SEPTEMBER						
3rd: Labor Day School Closed						
19th: Meet the Teacher Night						
28th: 5-Week Progress Report						
OCTOBER						

5th: No School Professional Dev Day  
8th: Columbus Day School Closed  
26th: 1st Marking Period Ends

NOVEMBER						
8th & 15th: Parent/Teacher Conferences						
9th: No School Professional Dev Day						
12th: Veteran's Day School Closed						
16th: School Closed						
21st-23rd: Thanksgiving Recess No School						
DECEMBER						

7th: 15-Week Progress Report  
24th-31st: Winter Recess No School

JANUARY						
1st: New Year's Day No School						
21st: MLK Jr. Day School Closed						
22nd-25th: NYS Regents Exams						
25th: 2nd Marking Period Ends						
28th: No School Professional Dev Day						
FEBRUARY						

7th: Parent/Teacher Conferences  
8th: No School Professional Dev Day  
13th: Parent/Teacher Conferences  
15th: School Closed  
18th: President's Day No School  
19th-22nd: Winter Recess No School

MARCH						
8th: 25-Week Progress Report						
15th: No School Professional Dev Day						
APRIL						

12th: 3rd Marking Period Ends  
12th :No School Professional Dev Day  
19th-26th: Spring Recess No School

MAY						
10th: No School Professional Dev Day						
23rd: 35-Week Progress Report						
24th-27th: Memorial Day School Closed						
JUNE						

3rd: NYS Global History Exam  
18th-26th: NYS Regents Exams  
20th: 4th Marking Period Ends  
27th: Last Day of School - Full Day  
28th: Last day for Faculty HS Graduation

January						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

February						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28		

March						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

April						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

May						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

June						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

- Recess-No School
- No School for Students
- Student First / Last Day
- Full Day
- Prof Dev Day-No School for students

BOT Approved: 4/10/2018