

Charter School for Applied Technologies

Board Meeting Minutes

February 11, 2025



Public Comments (5 minutes)

Minutes (5 minutes)

- Minutes from 01.14.2025
 - Motion to approve – Steve Kottakis
 - Second – Andrea Pasieka
 - Minutes approved.

Presentation: (20 minutes)

- Cybersecurity and NYS Audit – Mr. Loveria
 - Per Mr. Loveria – received positive responses in the areas audited. Some suggestions were made. Tech team was able to respond to any questions that the auditors had.

Administrative Reports (5 minutes)

- **Administrative Report** – Mr. Loveria
 - **MS:** CBT administration: Mr. Heyden reported about the success of the administration of CBT simulation and the online midterm assessments.
 - **ES:** Ms. Puff reported that it went much smoother than last year, with far fewer computer issues than last year. Issues were resolved much quicker. New issues that arose included random swiping that knocked the students out of the program, and some fidgeting issues with students, some issues with the highlighting tool. ES students will have training in their tech classes.
 - **Information sharing:** put out a communication with regard to immigration and enforcement, similar to directions given out in 2017. Board would like to see communications that went out to staff and the school community. Some discussion about the regulations in NY.
 - Mr. Berti discussed the communication from Susan Gibbons regarding uncertified teachers which could impact the renewal. Susan Gibbons would like to know the plan for improvement and corrective action – completed by March 6, 2025, at 5:00pm. Mr. Loveria cited that they are using last year's staffing, and we need to be under 5% or 15 in total. The corrective action plan will be completed, and Mr. Loveria believes we are already in compliance, but the plan will let the CSO know that we are serious about compliance. Some discussion about how teachers are certified and the process for this, including the fact that many of our teachers deemed "uncertified" are waiting to hear back from the state after submitting all of their documents.
 - **ECCP:** Discussion about development of connections with UB from Cullen Foundation follow up.

Permanent Board Committees

- **QA - None**
- **Finance - None**
- **Career Readiness – None (postponed)**

Ad Hoc Board Committees

- Appeals – Mr. Donnelly
 - One appeal overseen by Mr. Donnelly – long history of challenges, lots of supports for student and family – appeal was denied.
- Permanent suspensions and appeals are down at this time.

Old Business

Transportation (*ongoing*) – Mr. Lyle (5 minutes)

- Legal counsel for BPS got back to us with work on this – they are working on their contract, the next board meeting is March 20 and then CSAT will hear from Lisa Cuppola on this, hopefully by the April board meeting.
- There is no inherent objection to the contract, but BPS is still negotiating with FirstStudent.

New Business

- **Enrollment** – Mr. Lyle **(5 minutes)**
 - Up from last month – 2304 students, recruitment is going well, up in comparison to last year as well. Over the last two days we have received 71 applications.
 - Mr. Berti would like an update on applications next month as a result of grassroots recruitment efforts.
- **Personnel report** – Mr. Lyle **(10 minutes)**
 - Month-to-month personnel report from now on per Chad
 - Motion to approve – Ian Donnelly
 - Second – John Cinquino
 - Motion approved.

Board entered Executive Session, 5:14pm

Time:

Motion:

Second:

Agenda Setting

Next meeting is **March 11, 2025**

- - Motion to end the meeting:
- - Second:

Attendance in person: Joseph Berti, Ian Donnelly, Steve Kottakis, Terrell Chambers, Bryan Carlo, Jason Campbell, Andrea Pasioka, John Cinquino

Others: Garrick Loveria, Tanya Moore, Ann Morgante, Dara Seeley, Patrick Heyden, Sarah Monaco, Chris Bigouette, Shane Lynch, Nicole Killion, Lindsay Gress, Tara Puff