

Charter School for Applied Technologies  
317 Vulcan Street, Buffalo, New York 14207  
**BOARD OF TRUSTEES MEETING 03/30/2023**

**MINUTES**

**BOARD MEMBERS PRESENT: In person,** Joseph Berti, John Cinquino, Lisa Smith, Danielle Salasavage, Steve Kottakis, Jina Gentry

**VIA-TELECONFERENCE:** Andrea Pasioka, Kevin Cornacchio

**UNABLE TO ATTEND:** Michael Keller, Ian Donnelly, Kristin Elmore-Garcia, Michael Stevens

**OTHERS PRESENT: In person:** Andrew Lyle, Garrick Loveria, Tanya Moore, Bob Shannon, Tara Jefferson, Nicole Killian, Thomas Sullivan, Yaritza Draine

**MINUTES**

Motion to approve the February 14, 2023 Minutes, including permanent committee reports and those submitted under ad hoc committee, made by Mr. Cinquino, seconded by Mrs. Gentry. Minutes approved.

**PUBLIC COMMENTS**

None

**PRESENTATION**

None

## **ADMINISTRATIVE REPORTS**

**Cabinet Report-** Mr. Lyle commented on the Board Retreat, which he thought was very positive. He will be sending via email all the files that were presented at the retreat. One of the Board goals that was discussed was career to work transition. A Letter to the Editor in the Wall Street Journal is included in the Board packet on internship opportunities for students and its impact on student success. Mr. Berti asked that a Board survey be conducted on how each member felt about the retreat. Regarding transportation, Mr. Quackenbush and Nate Kuzma, Buffalo School Board attorney, have been in talks regarding a 5-year renewal contract for CSAT. Mr. Kuzma does not foresee any issues regarding renewal of the contract. A handout of meeting minutes of a recent BTF union meeting was distributed that referenced the 3-tier bell schedule. If the bell schedule does become a reality, CSAT would only be interested in the middle time slot. Also for review is the proposed K-8 & 9-12 calendar. Please note the teacher start date is August 28, 2023 and student start date is August 31, 2023. It is a late end to the school year in this calendar, June 28, 2024. Please review as a vote will take place at the April meeting.

## **AD HOC COMMITTEES**

**Appeals-**Mr. Loveria reported on two appeals, one that was granted and one denied. The denied appeal involved the use of illegal substances; the granted appeal involved a lower-level infraction which was resolved in a family meeting with both the student and family accepting accountability measures that are now in place. Mr. Berti asked if the school has done enough to head off a situation that involves permanent suspension. Mr. Lyle stated that in most cases the school has gone above and beyond in attempting to mitigate a permanent suspension.

## **OLD BUSINESS**

**Transportation-**Discussed above regarding 5-year renewal

## **NEW BUSINESS**

**Enrollment-**Mr. Loveria announced that current enrollment stands at 2352. This will be the last enrollment report. The annual Enrollment Lottery is Monday, April 3, 2023. On page 7, you'll see that overall applications are up but light in Kindergarten & Grade 1. There was a brief discussion on the impact of new charter school openings, some being very small and focused on specific neighborhoods. Mr. Berti asked what we can do to increase Kindergarten applications. Mr. Loveria said the ideal target number needed in order to reach max enrollment of 185 is @220-225. We will be visiting day care centers

shortly as parents are not necessarily focused in enrolling their child in April as they will be in June or July. It's our goal to encourage those parents to enroll at CSAT.

**Personnel**-Mr. Lyle reviewed the personnel report. He highlighted the number of new hires, specifically the new Middle School PLTW teacher and a position change in food service responsibilities. There are two retirements also taking place, one in K-5 nursing and other in accounting. Other than that, the report is self-explanatory.

A motion to accept the Personnel report made by Mrs. Salasavage seconded by Mr. Kottakis. Motion approved.

A motion to adjourn to Executive Session @ 12:40pm was made by Mrs. Gentry, seconded by Mr. Kottakis. Motion approved. No votes were taken in Executive Session. A motion to adjourn the regular meeting @1:00pm was made by Mrs. Smith, seconded by Mr. Cinquino. Motion approved.

**Next Meeting: April 11, 2023@4:30pm**